

Find it Fast!: How to find and use e-books

Eleni Borompoka

2019/20



Outline of workshop

- Find out about some of our largest e-book collections
- Find out how Primo can link you to different e-book collections
- Understand the difference between searching for books in individual e-book collections and using the **Books+** and **Articles+** options in Primo

Tools for finding academic information

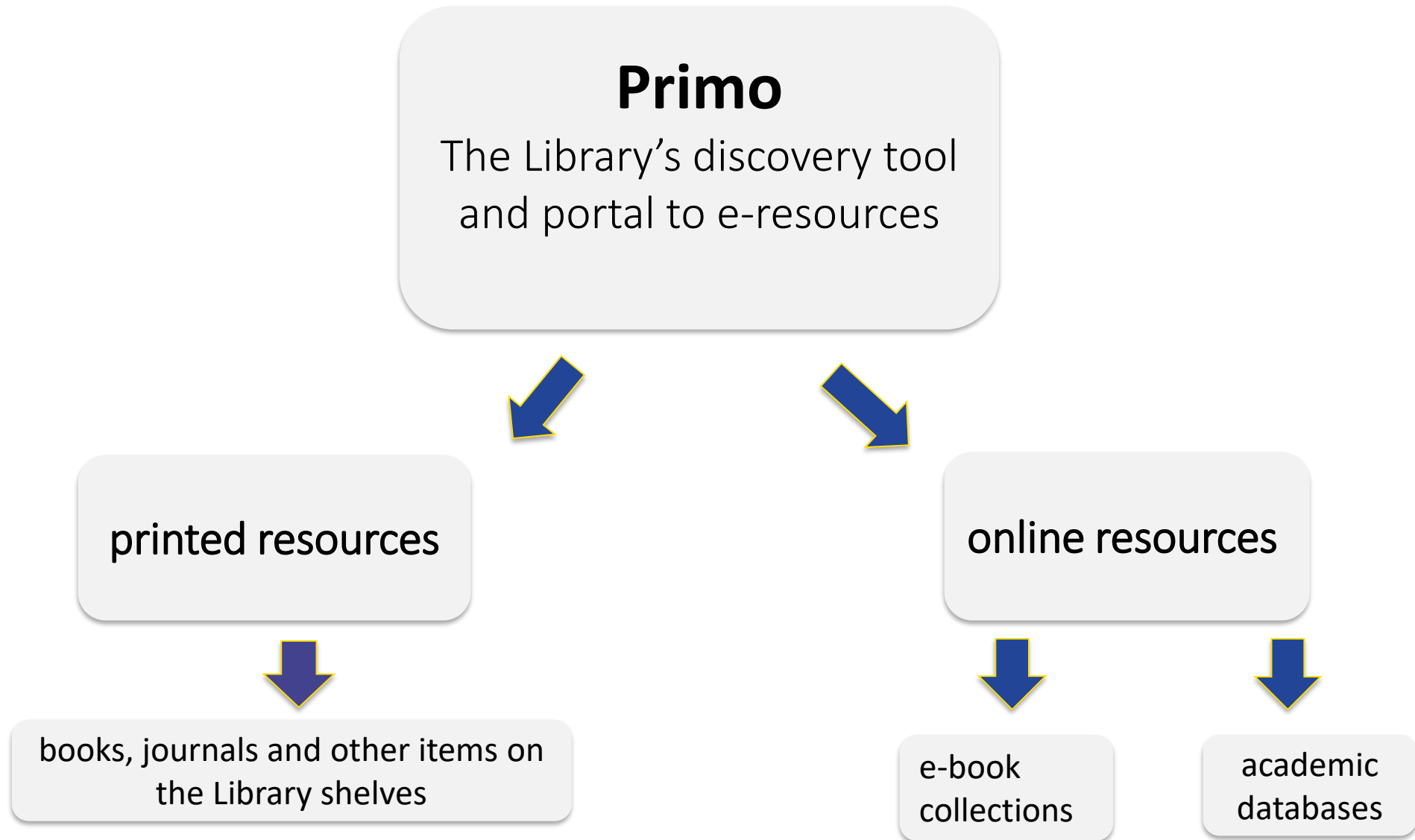
Tools/resources depend on the type of information you're looking for:

- **Books:** Primo, e-book collections (Ebook Central, SpringerLink, ScienceDirect etc.), Google and Google Scholar – Primo route is preferred
- Reports and commercial/trade information: Google Advanced Search
- Journal articles published outside the date range of the databases we subscribe to: Google Scholar
- Journal articles (research papers), reviews, conference papers, book chapters: databases

E-books at the University of Aberdeen

- We have hundreds of thousands of e-books available across all subjects taught at this university
- The e-books are provided by many different publishers through their own websites. Each e-book collection operates differently
- Most of our e-books can be found searching on Primo

The first place to begin any searching



How many e-books do we have?



OECD *iLibrary*

Literature Online



UNIVERSITY PRESS SCHOLARSHIP ONLINE

Wiley Online Library

Cambridge
Core

Westlaw[®] UK

Eighteenth Century
Collections Online

IEEE Xplore[®]
DIGITAL LIBRARY

800,000+
and counting



Books+ option in Primo



Access Primo

www.abdn.ac.uk/library

Library, Special Collections and Museums

[University Home](#) / [Library, Special Collections and Museums](#)

Search Our Collections

Q Go!

[Advanced Search](#)

For a quick search enter your keywords here



- [New Primo to launch January 13, 2015](#)
- [Primo](#)
- [Exam Papers](#)
- [Manuscripts and Archives](#)
- [Museums](#)

To navigate to the Primo search screen, click on the link

- [Access and the REF](#)
- [right](#)
- [us on campus](#)

Sign in to your Library account

The screenshot shows the top navigation bar of the University of Aberdeen library website. The 'Sign in' button is highlighted with a red box. Below the navigation bar is a search bar with the placeholder text 'Search anything'. A modal window titled 'Sign in:' is open, showing two options: 'UOA Staff and Students' and 'External Library Members'. The 'UOA Staff and Students' option is highlighted with a grey box. The background of the website is dimmed, showing sections for 'How does this work?', 'Why Sign in?', and 'Where can I get help?'.

1. Click on **Sign in** from the top right corner
2. Select **UOA Staff and Students**

Signing in to your account allows you to make full use of Primo's special features and ensures smooth access to our online resources

Navigate to Primo and sign in.
We will now look for a specific
e-book



Looking for a specific item

Best, A.L., (2007) *Representing Youth: Methodological Issues in Critical Youth Studies*. New York: New York University Press.



representing methodological youth best



Advanced Search

representing methodological youth best ▾ All Collections

representing methodological youth best ▾ **Books +**

representing methodological youth best ▾ Articles +

representing methodological youth best ▾ Course Reserves

representing methodological youth best ▾

- Renew books and videos
- Create favorites lists
- Link to full-text where available

Type into the simple search box words from the book's title and the author's surname and select **Books+** from the list of suggestions that appears as you type

- Other Library Guides

Looking for a specific item

Best, A.L., (2007) *Representing Youth: Methodological Issues in Critical Youth Studies*. New York: New York University Press.

The screenshot shows the University of Aberdeen library search interface. At the top left is the university logo with the year 1495. Navigation links include 'New Search', 'Journal Search', 'Find Databases', 'Browse', 'ILL Request', and 'Find It'. A search bar contains the text 'representing methodological youth best'. To the right of the search bar are icons for a microphone and a magnifying glass, and the text 'Advanced Search'. On the left side, there is a 'Refine your results' section with filters for 'Sort by Relevance', 'Availability' (with 'Available online' selected), 'Resource Type', 'Creation Date', 'Author/Creator', 'Subject', 'Language', and 'New Records'. The main search results area shows a suggestion: 'Did you intend to search for: re presenting) methodological youth bes ?'. Below this, there are three results. The first result is a book titled 'Representing youth methodological issues in critical youth studies' by Best, Amy L., 1970-; ProQuest (Firm); c2007. The title is highlighted with a red box. Below the title is a link 'Available Online >'. The second result is 'Handbook of Research on Educational Communications and Techn...' edited by Spector, J. Michael, Merrill, M. David, Elen, Jan, and Bishop, M. J. Below the title is a link '2 versions found. See all versions >'. The third result is 'Mobile Teachers, Teacher Identity and International Schooling' edited by Arber, Ruth, Blackmore, Jill, and Vongalis-Macrow, Athena, 2014. Below the title is a link 'Available Online >'. A blue callout box on the right side of the results area contains the following text: 'On the results list Primo displays Available Online under titles of books in electronic format. X versions found means that we have multiple editions or the book is available in print and electronic format. Click on the title of the book you are interested in'.

Looking for a specific item

The image shows two overlapping screenshots from the University of Aberdeen's Primo search interface. The left screenshot displays search results for the book 'Representing youth methodological issues in critical youth studies' by Amy L. Best. A red box highlights the 'View Online' section, which includes a 'Full text availability' link and a 'view full text' button. The right screenshot shows the book's details page on ProQuest Ebook Central. The page includes the book cover, title, author, and various options to access the full text, such as 'Read Online', 'Download Book', and 'Download PDF Chapter'. The 'Availability' section states that the institution has unlimited access to the book. The 'Description' section provides a brief overview of the book's content. The 'Table of Contents' section lists the 'Intro' and 'Contents' sections with their respective page counts and download options. The 'Book Details' section lists the title, subtitle, editor, publisher, and publication date. The 'Tags' section includes categories like 'American culture', 'sociology', 'adult non-fiction', 'cultural history', 'culture', 'pop culture', 'gender studies', 'schools', 'American', 'youth', and 'teenagers'.

Selecting a title opens the book's details page in Primo. In the **View Online** section, click on the provider's name (e.g. Ebook Central) or the **view full text** link. You may be asked to log in at this point. You will then be taken to the provider's website where you can access the item's full-text

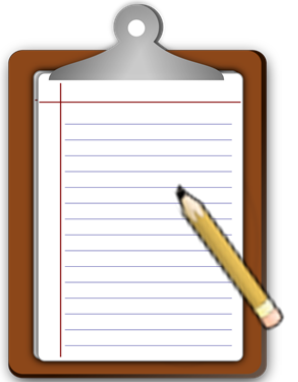
Planning and Search Rules
help you find what you want faster!



Plan your search

Do not type your essay question directly into Primo or an e-book collection. Break your search down into words or short phrases

- Write down the keywords you identified
- Think of synonyms or alternative terms
- Split your keywords up into groups of similar concepts
- Be aware of variations in spelling e.g. UK versus US spelling
- Remember that you can improve your search by applying Primo's search rules correctly!



Common search rules

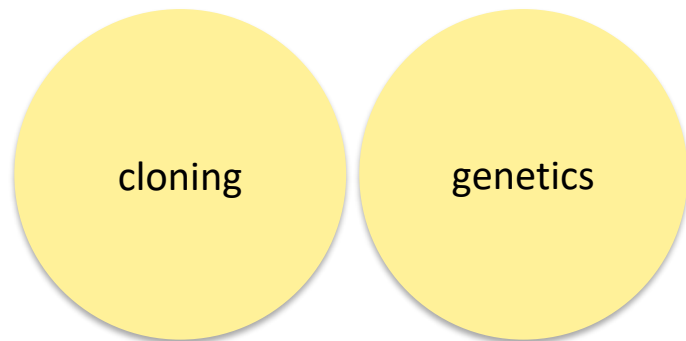
Rule	Action
OR	Use OR to link alternative meanings (different words for the same idea). It broadens your search
AND	AND is Primo's default setting and links different ideas. It narrows your search
*	Primo's truncation symbol: use at the end of words to catch singular and plural forms as well as multiple endings e.g. econ* finds economy, economies, economic, economics etc.
?	Use this character to look for individual letters that may differ due to spelling conventions e.g. organi?e looks for <i>organize</i> and <i>organise</i>
"phrase searching"	Use double quotation marks around words to instruct Primo to look for them in this exact order e.g. "cognitive function"



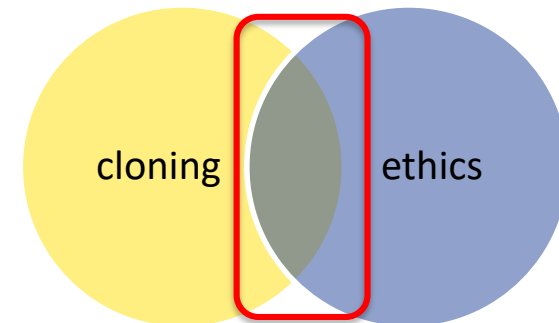
OR and **AND** must be in upper case

Boolean logic operators

Academic databases search using Boolean operators. **OR** & **AND** are the two main operators used for linking words, phrases and concepts.



OR broadens your search by telling the database that any of the terms you used can be present in the results



AND narrows your search by presenting results where your search terms appear in the same record

‘Discuss the impact of peer pressure on drug use amongst adolescents’

“peer pressure”	OR	“youth culture”		
AND				
“drug use”	OR	“drug abuse”	OR	“substance abuse”
AND				
adolescen*	OR	teenage*	OR	youth*

Searching for books on a topic

The screenshot displays a library search interface. On the left, the search bar contains the query: "peer pressure" OR "youth culture" AND "drug use" OR "drug abuse" AND adolescen* OR teenage*. Below the search bar are options for "All Collections", "Books +", "Articles +", "Course Res", and "Rare Books, Archival Material and Museum Items". A "Refine your results" sidebar is open, showing filters for Sort by (Relevance), Availability (Held by library), Resource Type, Library, Creation Date, Author/Creator, Subject, Language, New Records, and Location. The search results section shows two books:

- 1. **Drugs and family/peer influence : family and peer influences on adolescent drug use : [prepared for the National Institute on Drug Abuse]** by Documentation Associates.; Ferguson, Patricia, M.L.S.; Lennox, Thomas.; Lettieri, Dan J.; National Institute on Drug Abuse.; 1974 i.e. 1975. Available at Sir Duncan Rice Library Floor 6 (362293 Drug) >
- 2. **Drugs and the youth culture** by Scarpitti, Frank R.; Datesman, Susan K.; c1980. Available at Sir Duncan Rice Library Floor 6 (362.293 Sca) >

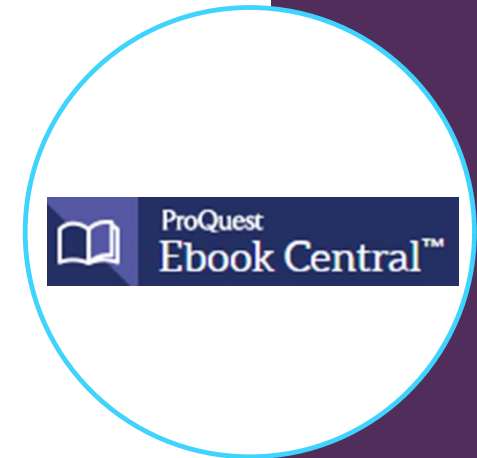
Only 2 results. Primo searches for your keywords in **the titles and descriptions** of books. To search across the full text of a book you need to employ your search strategy in an e-book collection

Ebook Central



About Ebook Central



- Authoritative books and maps supplied by 180+ leading scholarly publishers
- Collection of more than 180,000 full-text e-books in Social Sciences, Law, Medicine, Science, Computing, Education, Fine Arts and History, Philosophy, Psychology and Religion
- ✓ Can read books online at any time
- ✓ Can download sections of e-books to keep, but not whole books to keep forever
- ✓ Can download whole book to your own device (not to a classroom PC) for up to 21 days. It is automatically deleted from your device, but you can continue to download it every 21 days
- ✓ Supports full-text searching
- ✓ All books listed in Primo



Accessing e-book collections

The screenshot shows the top navigation bar of the Primo search interface. The tabs are: New Search, Journal Search, Find Databases (highlighted with a red box), Browse, ILL Request, and Find It. Below the navigation bar is a search bar with the placeholder text "Search anything". To the right of the search bar are a microphone icon, a magnifying glass icon, and the text "Advanced Search".

[New Search](#) [Journal Search](#) [Find Databases](#) [Browse](#) [ILL Request](#) [Find It](#)

Search anything   [Advanced Search](#)

How does this work?

Primo provides simple, one-stop searching for books and e-books, videos, articles, digital media, and more.

Primo also helps you manage your research. Sign-in to:

- Renew books and videos
- Create favorites lists
- Link to full-text where available

Why Sign in?

By signing in before you begin your search, you can easily access electronic resources, request or renew items and save searches and items to your favourites list.

Where can I get help?

- [Quick Guide](#)
- [Other Library Guides](#)

Click on the **Find Databases** tab at the top of the Primo search screen

Accessing e-book collections

The screenshot shows a library database search interface. At the top, there is a search bar with the text 'Database Search' and 'Enter database name'. Below the search bar, the page displays 'PAGE 1 23 databases found for All Ebook Collections'. On the left side, there is a sidebar titled 'Databases by category' with a list of categories: 'All Ebook Collections', 'All General Resources', 'Arts and Humanities', 'Engineering', 'Law', 'Life Sciences', 'Medicine and Health Sciences', 'Physical Sciences', and 'Social Sciences'. The 'All Ebook Collections' category is highlighted with a red box. The main content area shows two search results:

- 1 Art & Architecture Complete (EBSCO)**
19??
Art & Architecture Complete is a bibliographic database that provides cover-to-cover indexing and abstracts for hundreds of academic journals, magazines and trade publications, many in full text. There are also hundreds of books, as well as selective coverage for additional publications, and an Image Collection of many thousands of images provided by Picture Desk and others. The subject coverage includes archaeology, architecture, history of architecture, history of art, history of design.
[Available Online >](#)
- 2 Cambridge Core**
19??
Journals: collection of full text journals published by Cambridge University Press (CUP). We subscribe to all titles. Books: we subscribe to a small selection of titles within the ebook collection. Subjects covered include the Arts, Humanities, Social Sciences, Science, Technology and Medicine. A Green 'P' icon (P for Purchased) in the record signifies that we have access to the full-text of the item.
[Available Online >](#)

Click on **All Ebook Collections** to browse our collections of e-books. Scroll down to **Ebook Central (ProQuest)** and click on it

From this screen you can also browse the list of databases available in your subject and find images, theses, reference and other material

Accessing e-book collections

ProQuest Ebook Central™

Search Bookshelf Settings ?

Authoritative ebooks at your fingertips.

Search ebooks Search

Advanced Search Browse Subjects

UNIVERSITY OF ABERDEEN

DATABASE
Ebook Central (ProQuest)
19??
This full text collection contains more than leading scholarly publishers. The titles cover Computing to Education, Fine Arts and Philosophy, Psychology and Religion, Soci

Available Online >

Top
View Online
Details
Send to
Links

View Online

Full text availability

Ebook Central (ProQuest)

Details

Title
Summary
Publisher
Date
Language
Shelfmark
Local Note
Source
Related Resource

Ebook Central (P
This full text colle
supplied by over
Social Sciences, t
extensive collecti
Sciences and His
ProQuest.
19??
English
e Database
Authentication R
Library Catalog

UNIVERSITY OF ABERDEEN

University of Aberdeen has selected ProQuest Ebook Central as a key ebook provider.

Have questions about ebooks?

View how-to videos
View help FAQs

Ebooks on the go

Ebook Central is designed with mobile in mind. Access the site from your tablet or phone, and download ebooks for offline reading.

Trusted content.

You need credible content from authoritative, scholarly sources. Ebook Central delivers, with breadth and depth of ebooks from scholarly sources, including University Presses and other top publishers.

Recently Viewed

Exercise and Cognitive Function

CONFRONTING CYBER-BULLYING

Gender Criminology

Handbook of School Violence

THIS IS YOUR BRAIN

The Handbook of Design and Society

The collection's details page opens. In the **View Online** section, click on the name of the collection: **Ebook Central (ProQuest)**. Primo will open it in a new window

Accessing Ebook Central



Login

Please login using your University username and password.

Username

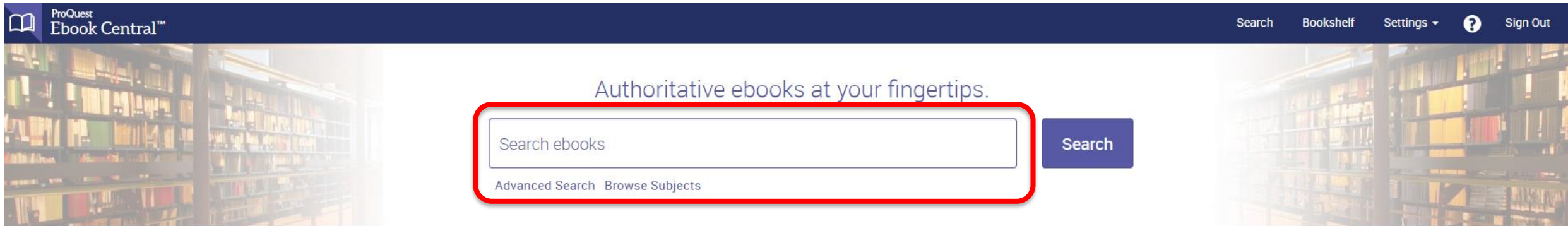
Password


Login

Shibboleth Identity Provider
IT Services, University of Aberdeen
+44 (0)1224 273636 • servicedesk@abdn.ac.uk

In the Shibboleth authentication screen, enter your computer username and password

Searching Ebook Central – quick search



 UNIVERSITY OF ABERDEEN


University of Aberdeen has selected ProQuest Ebook Central as a key ebook provider.

Have questions about ebooks?


[View how-to videos](#)
[View help FAQs](#)

Ebooks on the go

Ebook Central is designed with mobile in mind. Access the site from your tablet or phone, and download ebooks for offline reading.



Trusted content.



You need credible content from authoritative, scholarly sources. Ebook Central delivers, with breadth and depth of ebooks from scholarly sources, including University Presses and other top publishers.

To run a search, type your search terms into the search box, starting with your most important idea

- Remember to capitalise Boolean operators **AND** and **OR**
See Library guide for Ebook Central's search rules
- This option enables you to search across various fields, including across the full-text of the items available

‘Discuss the impact of peer pressure on drug use amongst adolescents’

“peer pressure”	OR	“youth culture”		
AND				
“drug use”	OR	“drug abuse”	OR	“substance abuse”
AND				
adolescen*	OR	teenage*	OR	youth*

Searching Ebook Central – advanced search

ProQuest Ebook Central™

Advanced Search

Advanced Search | Browse Subjects | Saved Searches

Find an item whose

- Keyword & Full Text contains peer pressure* OR *youth culture
- Keyword & Full Text matches drug use* OR *drug abuse* OR *substance abuse
- Keyword & Full Text contains adolescen* OR teenage* OR youth*

+ Add another search term

Clear Search

Pub Year Range
Between and
Indicate years, like 2010 and 2015

Language
Select...
Add another language

Download Format
 PDF
 EPUB

Book Status
 Owned and subscribed to by my library
 Unlimited Print, Copy, & Download

Number of Copies
 More than 1
 Unlimited

Click on **Advanced Search**. In the Advanced Search platform enter your search terms: one group of keywords per box

Searching Ebook Central – advanced search

Search

8652 book results for peer pressure" OR "youth culture AND "drug use" OR "drug abuse" OR "substance abuse" AND adolescen* OR teenage* OR youth*

[Save this search](#) [Edit this search](#)

Refine your search

BOOK STATUS

- Owned and subscribed to by my library
- Unlimited Print, Copy, & Download

YEAR PUBLISHED

- 2019 4
- 2018 33
- 2017 117

[Show more](#)

SUBJECT

- social science / sociology / general 548
- psychology / general 426
- education / general 418
- social science / criminology 365

[Show more](#)

LANGUAGE

- English 8648
- German 3
- French 1

[Show more](#)

RESULTS PER PAGE 10 SORT BY Relevance

Book Results Chapter Results



The Quest for Drug Control : Politics and Federal Policy in a Period of Increasing Substance Abuse, 1963-1981

Musto, David F.;Korsmeyer, Pamela Yale University Press 2002

ISBN: 9780300090369, 9780300137842

Available



Promises I Can Keep : Why Poor Women Put Motherhood Before Marriage

Edin, Kathryn;Kefalas, Maria University of California Press 2005

ISBN: 9780520241138, 9780520930933

Millie Acevedo bore her first child before the age of 16 and dropped out of high school to care for her newborn. Now 27, she is the unmarried mother of three and is raising her kids in one of Philadelphia's poorest neighborhoods. Would she and her children be better off if she had waited to have the...

Available



Parenting and Substance Abuse : Developmental Approaches to Intervention



8652 results against 2 for the same search in Primo. Primo searches for your keywords in the titles and descriptions of books only. Ebook Central supports full-text searching so your keywords will be searched for across the content of books

Viewing your search results

Search 8652 book results for peer pressure" OR "youth culture AND "drug use" OR "drug abuse" OR "substance abuse" AND adolescen* OR teenage* OR youth*

Save this search Edit this search

Refine your search

BOOK STATUS

- Owned and subscribed to by my library
- Unlimited Print, Copy, & Download

YEAR PUBLISHED

- 2019 4
- 2018 33
- 2017 117

Show more

SUBJECT

- social science / sociology / general 548
- psychology / general 426
- education / general 418
- social science / criminology 365

Show more

LANGUAGE

- English 8648
- German 3

RESULTS PER PAGE 10 SORT BY Relevance

Book Results Chapter Results

The Quest for Drug Control : Politics and Federal Policy in a Period of Increasing Substance Abuse, 1963-1981 Musto, David F.;Korsmeyer, Pamela Yale University Press 2002
ISBN: 9780300090369, 9780300137842
Available

Promises I Can Keep : Why Poor Women Put Motherhood Before Marriage Edin, Kathryn;Kefalas, Maria University of California Press 2005
ISBN: 9780520241138, 9780520930933
Millie Acevedo bore her first child before the age of 16 and dropped out of high school to care for her newborn. Now 27, she is the unmarried mother of three and is raising her kids in one of Philadelphia's poorest neighborhoods. Would she and her children be better off if she had waited to have the...
Available

Search results are sorted by relevance. Change this by clicking the down-arrow in the **SORT BY** menu. You can refine by using filters on the left hand side of the screen

Exercise 1: 'British volunteers in the Spanish Civil War'

- Navigate to **Ebook Central**
- Follow exercise 1 on page 1 of the worksheet
- Refine your results by a subject area
- If you are not happy with what you find, click on **Edit this search** to add more/different ideas to your search



Reading in Ebook Central

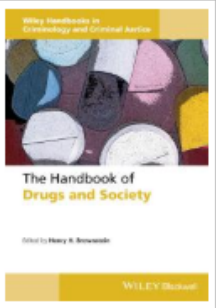


Book Results Chapter Results

The Handbook of Drugs and Society
Brownstein, Henry H. John Wiley & Sons, Incorporated 2015
ISBN: 9781118726761, 9781118726686
SERIES: Wiley Handbooks in Criminology and Criminal Justice Ser.
Available

Substance Abuse : A Global View
Cherry, Andrew E.; Dillon, Mary B.; and more Greenwood Publishing Group, Incorporated
ISBN: 9780313312182, 9780313011139
Available

Return to Search Results



The Handbook of Drugs and Society
Henry H. Brownstein

Availability

Your institution has unlimited access to this book.

- Read Online 38 pages remaining for copy (of 38)
- Download Book 152 pages remaining for PDF print/chapter download (of 152)
- Download PDF Chapter Get up to 152 pages, use any PDF software, does not expire.

Read Online

Download Book

Add to My Bookshelf

Share Link to Book

Cite Book

Description

This handbook provides a comprehensive examination of the past and present roles of drugs in society with a focus on theory, research, policy, and practice. Includes 28 original chapters with multi-disciplinary and international perspectives by top social and behavioral scientists. Reviews current knowledge in the field, including key research findings, theoretical developments, and methodological debates. Identifies ongoing...

Table of Contents

- Intro pp 1-12; 12 pages Download PDF Read Online
- Title Page Download PDF Read Online

Book Details

TITLE
The Handbook of Drugs and Society

SERIES
Wiley Handbooks in Criminology and Criminal Justice Ser.

EDITION
1

EDITOR
Henry H. Brownstein

PUBLISHER
John Wiley & Sons, Incorporated

PRINT PUB DATE
2015-12-14

EBOOK PUB DATE
N/A

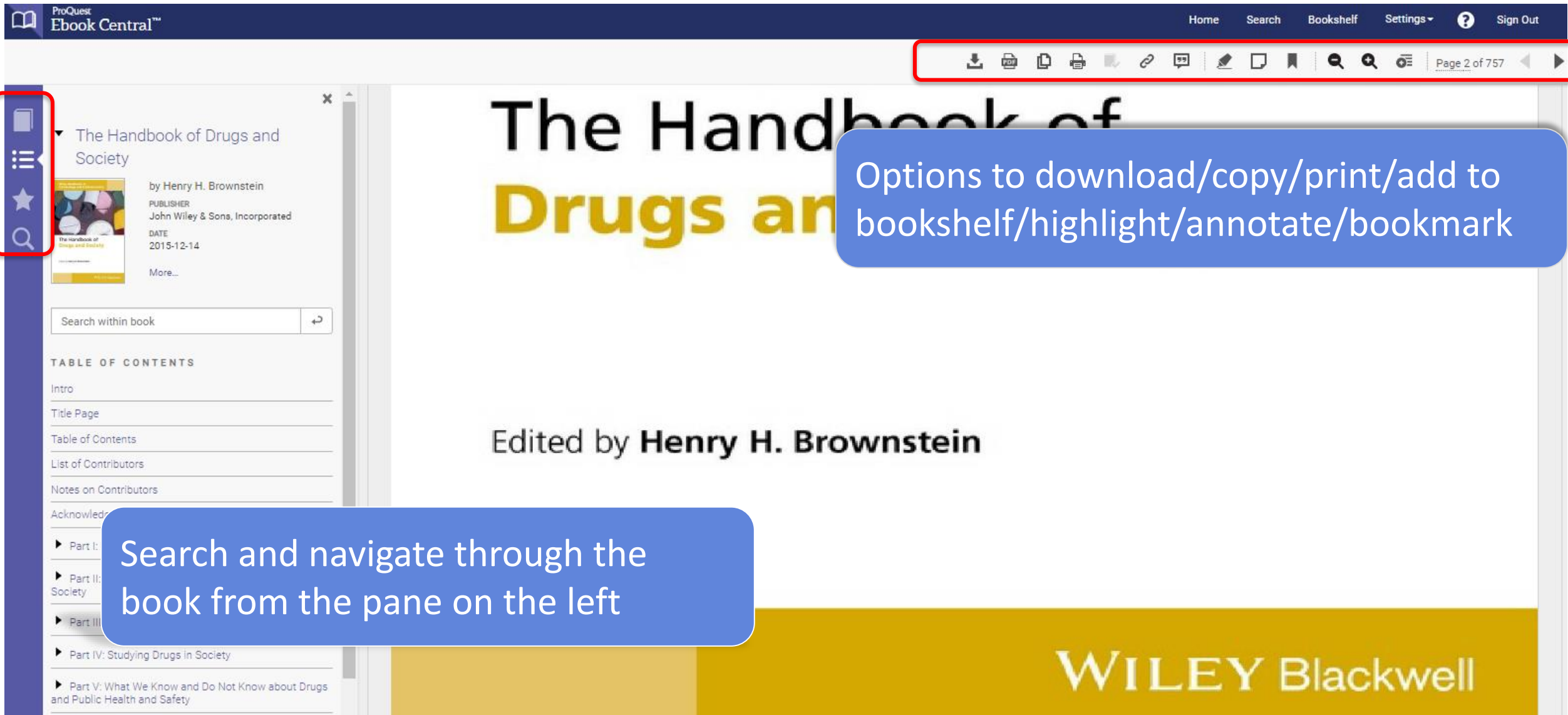
Show more

You May Also Like

- Why Our Drug Laws Have Failed: A Just and Sustainable Path Forward
- Loneliness in a World of Life
- The Handbook of...

1. Right-click on the title of a book you are interested in and open it in a new tab. This will take you to the book details page
2. To open the book click on **Read Online**

Reading a book in Ebook Central



The screenshot displays the ProQuest Ebook Central interface. At the top, the navigation bar includes 'Home', 'Search', 'Bookshelf', 'Settings', and 'Sign Out'. A red box highlights a toolbar with icons for download, PDF, copy, print, share, link, chat, highlight, bookmark, search, and page navigation. The main content area shows the title 'The Handbook of Drugs and Society' by Henry H. Brownstein, edited by Henry H. Brownstein, published by John Wiley & Sons, Incorporated in 2015. A blue callout box explains the toolbar icons: 'Options to download/copy/print/add to bookshelf/highlight/annotate/bookmark'. On the left, a sidebar contains a search box, a 'TABLE OF CONTENTS' list, and a blue callout box stating: 'Search and navigate through the book from the pane on the left'. The bottom of the page features the 'WILEY Blackwell' logo.

Options to download/copy/print/add to bookshelf/highlight/annotate/bookmark

Search and navigate through the book from the pane on the left

Downloading books from Ebook Central



1. Select the device you are using

2. If you are using a laptop you must install **Adobe Digital Editions**. (Ebook Central takes you through the steps.)
On iOS or Android you need a compatible reading App such as the **Bluefire Reader**

3. Not a permanent download, only **21** days at a time

1. What device are you using?



Laptop Desktop



iOS
(iPad, iPhone, iPod)



Android
(Phone, Tablet)



Other

- I'm using my own computer
- I'm using a public computer

Continue

2. Install

3. download

Edited by **Henry H. Brownstein**

Using your Ebook Central bookshelf

RESULTS PER PAGE 10 SORT BY Relevance

Book Results Chapter Results

 **The Handbook of Drugs and Society**
Brownstein, Henry H. John Wiley & Sons, Incorporated 2015
ISBN: 9781118726761, 9781118726686
SERIES: Wiley Handbooks in Criminology and Criminal Justice Ser.

 Available



ADD TO BOOKSHELF ×

Select a folder for this item

FOLDER

1. On your results list, click on the **Add to Bookshelf** icon next to a book that interests you
2. In the pop up window specify the folder you wish to save the book to and click on **Add item**

Using your Ebook Central bookshelf



The screenshot displays the Ebook Central interface. At the top, a dark blue navigation bar contains 'Search', 'Bookshelf' (highlighted with a red box), 'Settings', a help icon, and 'Sign Out'. Below this, the University of Aberdeen logo is visible. The main content area is split into two panels. The left panel shows search results for 'The Handbook of Drugs and Society' and 'Vitamin d Handbook'. The right panel shows the 'Bookshelf' menu with categories like 'Research', 'LLM workshop', and 'Chinese Scholars'. Below the menu is a 'Research' section with book details for 'The Cambridge Handbook of Violent Behavior and Aggression' and 'The Handbook of Drugs and Society'.

Click on **Bookshelf** at the top right of any Ebook Central screen. From your bookshelf you can access your saved e-books, your Recently Viewed or Annotated Books, share links and export to RefWorks


Optional: opening and reading a book in Ebook Central

- Go back to your results list in Ebook Central and navigate to the details page of a book that interests you
- Click on the **Read Online** option
- Investigate the options at the top of the online reader and save the book to your **Bookshelf**



Ebook Central guides

UNIVERSITY OF ABERDEEN Library guide

 **Ebook Central – a quick guide**
Zita Szabo, June 2019
QG DBS004 [https://www.abdn.ac.uk/library/documents/guides/qgdb004.pdf]

What is Ebook Central?
Ebook Central is an e-book database that gives you access to more than 140,000 titles online. The collection covers most academic subject areas including Social, Behavioural, Life and Physical Sciences as well as Arts and Humanities.

Accessing the database
Ebook Central can be found at <https://ebookcentral.proquest.com/auth/lib/abdn> or via a link on our resource discovery tool, [Primo](#). Regardless of where you are working, you must **login** using your university username and password.

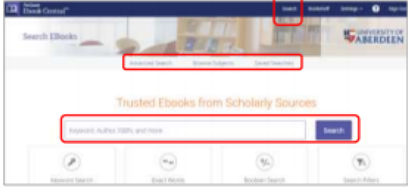
The database opens with the **Home** page. Click on the **Search** tab on the main Navigation Toolbar to open the Search page. (See screenshot below)

Every Ebook Central book is listed separately on Primo with a direct link to its title on the database. Please read our library guide on [how to download e-books](#).

Searching & browsing

On the Search page, you have several ways to start your research. You can try:

- **Simple Search**
- **Advanced Search**
- **Browse Subjects**
- **and Saved Searches.** (See screenshot)



General rules for searching

- For **exact phrases**, put double quotation marks around multiple keywords (e.g. "natural law theory").
- Searches are **not case-sensitive**.
- You can improve your search using **operators** such as AND, OR, and NOT (Boolean operators). Simply use the operators between your keywords or phrases. They must be written in UPPER CASE letters. (e.g. "Mark Twain" AND river; GM OR "genetic modification").
- If you find **very few results**, try using different keywords or think of additional alternative terms and link them with OR.

1. **Simple Search**

You can search for **all e-book titles** using the Search box in the middle of the Search page. This option enables you to search across various fields, including across the full-text of the titles. The four information boxes under the Search box give you basic help with **Keyword Search**, **Exact Words search**, **Boolean Search** and **Search Filters**.


2. **Advanced Search**

The Advanced Search page opens with two search boxes in the middle of the screen. Click on the plus sign (+) to add more search lines. The search boxes offer **Keyword & Full Text** search by default. To change this setting, click on the arrow in the box and select **Title**, **Series Title**, **Author**, **Publisher**, etc. from the drop-down menu. Ebook Central applies the usual convention of an **automatic AND** between search lines/boxes.

Filters, such as **Pub Year Range**, **Language**, **Download Format**, **Book Status**, or **Collection** can help you refine your search. You will find them on the right-hand side of the screen.

The University of Aberdeen is a charity registered in Scotland, No SC013683

UNIVERSITY OF ABERDEEN Library guide

 **Ebook Central - how to download e-books**
Ebook Central Support Center and Ewan Grant, June 2019
QG DBS009 [www.abdn.ac.uk/library/documents/guides/qgdb009.pdf]

Ebook Central offers an option to download an entire book to your personal computer to read offline. To do this you need to install a free program called **Adobe Digital Editions (ADE)**. This software provides temporary access to up to 10 Ebook Central e-books at a time. From ADE you can read, search, highlight and annotate the text and transfer books to mobile devices.

How do I install Adobe Digital Editions and download a book on my own PC?

1. Go to the [Ebook Central website](#) on your computer and, when prompted, **login** using your University computer username and password.
2. Find the book you want to download and click the **Download** button found in the results list, or click on the title of the book and select the **Full Download** button from the Table of Contents screen.
3. Ebook Central will recognise the type of computer you are using, i.e. **Laptop/Desktop**; select **I'm using my own computer**, then **Continue**.
4. If you want to transfer the downloaded book from your personal computer to a mobile device or another platform you will need to register a free Adobe ID at this point – click on the link **Adobe ID** and follow the instructions.
 - Ignore this step if you do not wish to transfer an e-book to another device.
5. Return to the Ebook Central **Install** screen (**Stage 2** in the download process), click on the orange **Get Adobe Digital Editions** button and follow the instructions.
6. Once ADE is installed click on the **Done with this step** link on the Ebook Central **Install** screen (Stage 2).
7. On the **Download** window (**Stage 3**) click on the blue button to **Download Your Book**.
 - The book is downloaded as a **.acsm** file on your computer.
 - Double-click on this file to launch ADE and open the e-book.
8. The e-book is stored in ADE for up to 21 days, after which time it becomes inaccessible. You can **renew** the loan by downloading the book again from the Ebook Central website.

Are there any limits on full-document downloading?
Yes - there can be. If you find that you cannot download an Ebook Central e-book to your computer it could be because:

1. Some publishers prohibit full-document downloading.
2. You have reached the maximum limit of 10 e-books in ADE. In which case you need to **return** a book in order to download another.


Can I print the entire book from ADE?
No - there are printing restrictions after downloading an e-book. A portion may be printed from ADE but, for copyright reasons, never the entire book. The number of pages you can print depends on the publisher.

Can I sync across computers to access a book?
Yes - the first time you open a book, you will be asked to authorize. Do this with your Adobe ID, mentioned earlier in this guide. This associates the book with your ID. If you later open the book on another computer, you can simply supply the same ID to open the book.

If you don't have an Adobe ID, click the Create an Adobe ID link. After creating the ID on the Adobe website, you can close that browser window, return to ADE, and enter the newly-created Adobe ID.

The University of Aberdeen is a charity registered in Scotland, No SC013683

UNIVERSITY OF ABERDEEN Library guide

 **Ebook Central on your mobile device**
Eleni Borompoka, August 2019
QG DBS008 [https://www.abdn.ac.uk/library/documents/guides/qgdb008.pdf]


Ebook Central offers an option to download e-books and read them offline for up to 21 days on your Apple or Android tablets and phones. E-books can be downloaded and read via the **Bluefire Reader**. To download the app simply visit Apple's **App Store** or Android's **Play Store** and search for Bluefire Reader. You can use the Bluefire app even if you're not connected to the internet to:

- Read previously downloaded Ebook Central books that are on your device.
- Read non-Ebook Central PDF documents that are on your device.


How to install the Bluefire app

1. Go to **App Store/Play Store** on your mobile device, then search for and install Bluefire Reader.
2. Click on **OPEN**. First time users will have to register an Adobe ID via the **Create a Free Adobe ID** link. This will authorize your device to read books in Adobe DRM, ePub and PDF formats.

NOTE: You may already have an Adobe ID if you use Adobe Digital Editions on your laptop or desktop PC. An Adobe ID is not vital for reading Ebook Central e-books on your personal PC/laptop but is needed if you wish to transfer an e-book from your PC/laptop to your phone/tablet. See [here](#) for further details.



Download and read an e-book from Ebook Central



1. Link to Ebook Central via [Primo](#) and search for the e-book you want to read offline on your mobile device.
2. On the results list, tap on the **Download** button next to the title that interests you.

Alternatively, in an open e-book, look for the download icon on the navigation bar.

1. **Select the device** you are using.
2. Proceed to **Install**. Click on **Done with this step** if you are asked to Get Bluefire Reader.
3. **Download** the e-book onto your phone.

If you haven't installed the app prior to looking up books just select **Get Bluefire Reader** here.

The University of Aberdeen is a charity registered in Scotland, No SC013683

ScienceDirect & SpringerLink



About ScienceDirect

- Items from one publisher: Elsevier
 - Around 6,000 textbooks and monographs
 - Series of encyclopaedias
 - Journals
 - Subjects include Science, Medical Sciences, Technology, Social Sciences
-
- ✓ We have access to many items in this collection
 - ✓ Can download individual chapters as PDFs for personal use
 - ✓ Supports full-text searching
 - ✓ Titles are listed in Primo

Help and support:

<https://service.elsevier.com/app/home/supporthub/sciencedirect/>

Online video tutorials available at:

https://service.elsevier.com/app/answers/detail/a_id/10263/supporthub/sciencedirect/



‘Discuss the impact of peer pressure on drug use amongst adolescents’

“peer pressure”	OR	“youth culture”		
AND				
“drug use”	OR	“drug abuse”	OR	“substance abuse”
AND				
adolescent	OR	teenager	OR	youth

Example of search strategy for use in advanced search platform

'Discuss the impact of peer pressure on drug use amongst adolescents'

("peer pressure" OR "youth culture")

AND

("drug use" OR "drug abuse")

AND

(adolescent OR teenage)

This method of presenting a search strategy uses **nesting**. Groups of similar keywords are enclosed in brackets. The different groups are then linked with Boolean operator **AND**. The whole phrase is then entered into the single search box in a database

ScienceDirect



Journals & Books



Register

Sign in

Brought to you by:
Library, Special Collections and
Museums, University of Aberdeen

Search for peer-reviewed journals, articles, book chapters and [open access](#) content.

Keywords

Author name

Journal/book title

Volume

Issue

Pages



Advanced search

Never lose track of an in

Your Reading History will remember what

Register for free >

Explore scientific, technical,

Physical Sciences and Engineering Life Sciences



Journals & Books



Register

Sign in

Brought to you by:
Library, Special Collections and
Museums, University of Aberdeen

Advanced Search

Search tips ⓘ

Find articles with these terms

In this journal or book title

Year(s)

Author(s)

Author affiliation

Title, abstract or author-specified keywords

✓ Show all fields

Search Q

Click on **Advanced search** and enter your search terms into the first line in the search form that pops-up (use nesting)



Advanced Search

All of the fields are optional.
Find out [more](#) about the new advanced search.

Find articles with these terms

("peer pressure" OR "youth culture") AND ("drug use" OR "substance abuse")



In this journal or book title

Year(s)

Author(s)

Author affiliation

Title, abstract or author-specified keywords

✓ Show all fields

Article types

Review articles

Correspondence

Patent reports

Research articles

Data articles

Practice guidelines

Encyclopedia

Discussion

Product reviews

Search

Enter your search terms into the first line making sure you have enclosed your groups of synonyms in brackets. Operators **OR** and **AND** must be in upper case

Find articles with these terms
("peer pressure" OR "youth culture") AND ("drug use" OR "substance abuse")



Advanced search

4,379 results

[Set search alert](#)

Refine by:

Years

- 2020 (57)
- 2019 (203)
- 2018 (178)

[Show more](#)

Article type

- Review articles (411)
- Research articles (2,676)
- Encyclopedia (143)
- Book chapters (601)

[Download 2 articles](#) [Export](#)

sorted by [relevance](#) | [date](#)

Short communication [Full text access](#)

Rising trend of substance abuse in Pakistan: a study of sociodemographic profiles of patients admitted to rehabilitation centres

Public Health, Volume 167, February 2019, Pages 34-37

P. Ghazal

[Download PDF](#) [Abstract](#) [Export](#)

Research article [Full text access](#)

Beyond 'peer pressure': Rethinking drug use and 'youth culture'

International Journal of Drug Policy, Volume 18, Issue 3, May 2007, Pages 213-224

Hilary Pilkington

[Download PDF](#) [Abstract](#) [Export](#)

Want a richer search experience?

Sign in for personalized recommendations, search alerts, and more.

[Sign in](#)

You will retrieve a mix of results in order of relevance. Books are presented in chapters. To limit your results to books only, tick the **Book chapters** box in the refinement options to the left of your results. A green dot in items records indicates that we have full-text access. Tick boxes to the left of records to download PDFs or export to RefWorks

About SpringerLink

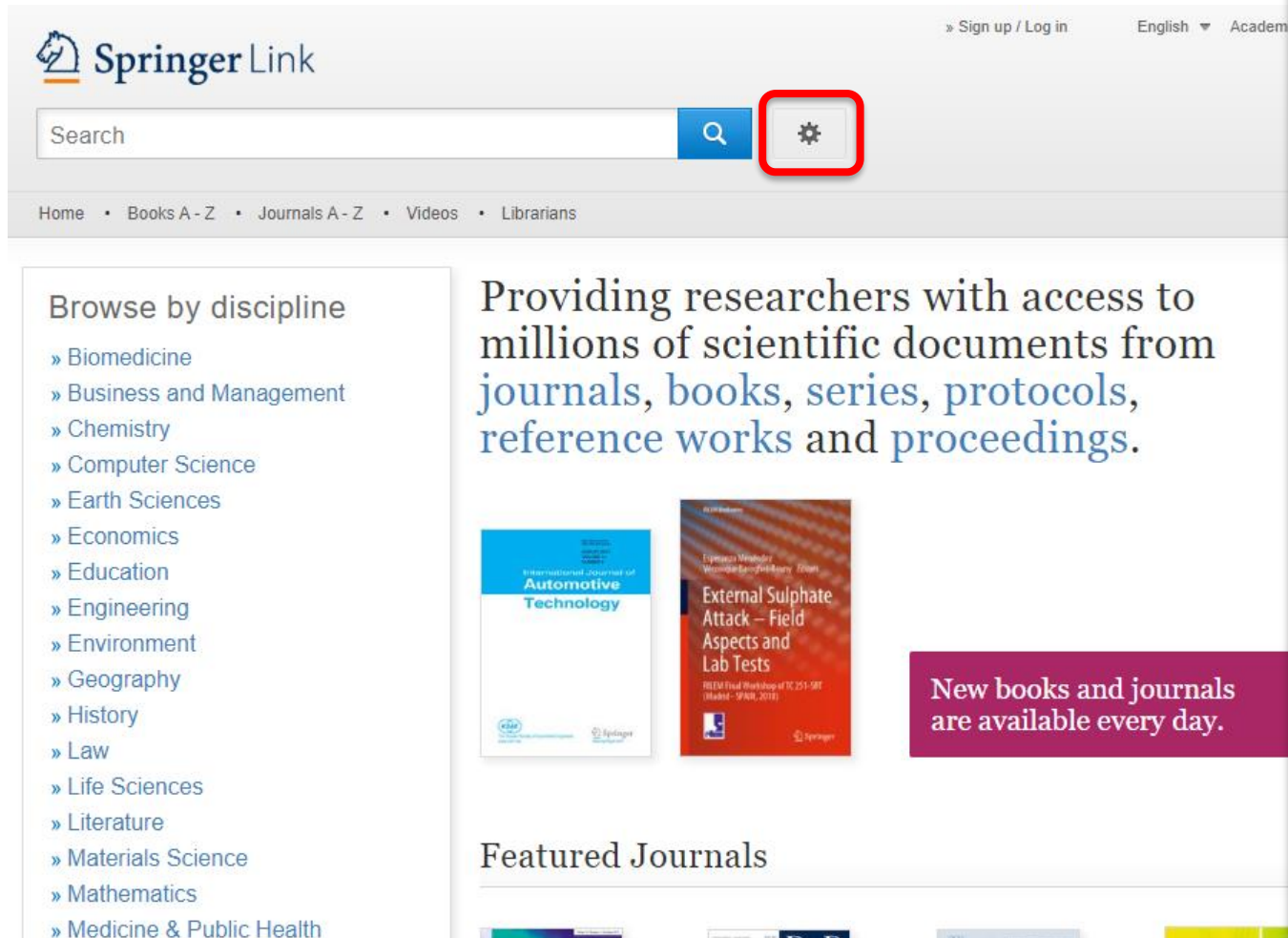
- Items from one publisher: Springer
- Contains over 60,000 e-books and many journals
- SpringerLink covers subjects in Computing Science, Engineering, Mathematics, Life Sciences, Physics, Social Sciences
- ✓ We have access to many items in this collection
- ✓ SpringerLink is very generous. You can download complete PDFs of e-books to keep for your personal use (do not share with others)
- ✓ Supports full-text searching
- ✓ Books are listed in Primo (use Books+ then Articles+ tab)

Online video tutorials available at:

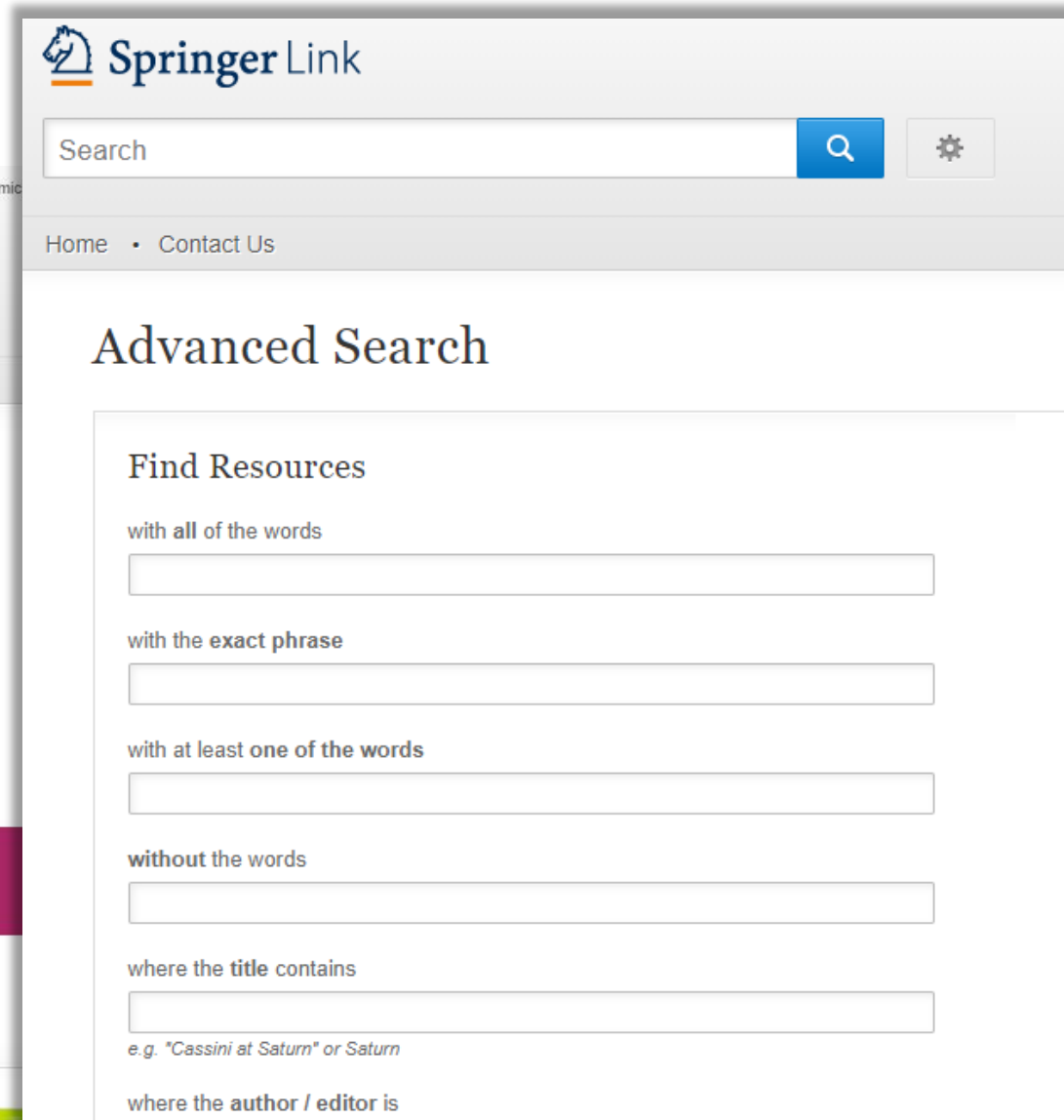
www.youtube.com/playlist?list=PLnJNwQtn6ykZTf4Hollhm9_Cq6n9rOvXa



SpringerLink



The screenshot shows the SpringerLink homepage. At the top left is the SpringerLink logo. To its right are links for « Sign up / Log in », English, and Academic. Below the logo is a search bar with a magnifying glass icon and a cogwheel icon. The cogwheel icon is highlighted with a red square. Below the search bar is a navigation menu with links for Home, Books A - Z, Journals A - Z, Videos, and Librarians. On the left side, there is a 'Browse by discipline' section with a list of categories: Biomedicine, Business and Management, Chemistry, Computer Science, Earth Sciences, Economics, Education, Engineering, Environment, Geography, History, Law, Life Sciences, Literature, Materials Science, Mathematics, and Medicine & Public Health. The main content area features a large text block: 'Providing researchers with access to millions of scientific documents from journals, books, series, protocols, reference works and proceedings.' Below this text are two book covers: 'International Journal of Automotive Technology' and 'External Sulphate Attack – Field Aspects and Lab Tests'. To the right of the book covers is a purple box with the text 'New books and journals are available every day.' Below the book covers is a section titled 'Featured Journals'.



The screenshot shows the SpringerLink Advanced Search screen. At the top left is the SpringerLink logo. To its right is a search bar with a magnifying glass icon and a cogwheel icon. Below the search bar is a navigation menu with links for Home and Contact Us. The main content area is titled 'Advanced Search' and contains a section titled 'Find Resources'. This section has five search options, each with a corresponding input field: 'with all of the words', 'with the exact phrase', 'with at least one of the words', 'without the words', and 'where the title contains'. Below the 'where the title contains' field is an example: 'e.g. "Cassini at Saturn" or Saturn'. At the bottom of the section is the label 'where the author / editor is'.

Enter your keywords into the single search box (use nesting). You can find the SpringerLink search rules and access the Advanced Search screen platform by clicking on the cog symbol

SpringerLink

Un-tick the box next to **Include Preview-Only content**

Include Preview-Only content

You will get a mix of results. Books are presented in chapters. To limit your results to books only, click on **Chapter/Book**. Further refinement options can be found to the left of your results

Refine Your Search

Content Type	
Article	14,871
Chapter	10,272
Reference Work Entry	1,091
Conference Paper	176
Protocol	5
Book	1

Discipline	see all
Medicine & Public Health	10,024
Psychology	8,210
Social Sciences	2,819
Criminology and Criminal Justice	1,177
Education	838

Subdiscipline	see all
Public Health	7,283

26,240 Result(s) for '("drug abuse" OR "substance abuse") AND (teenagers OR yo

Sort By Page 1 of 1,312

Chapter

Neuropsychological Sequelae of Substance Abuse by Youths

Drug- and alcohol abuse-related problems have been part of civilization since the ancient days, but it was not until the 1960s, when the counterculture became a guiding force for the teen population, that soci...
Robert W. Elliott in *Handbook of Clinical Child Neuropsychology* (1989)

Article

Homeless Youths and Young Adults in Los Angeles: Prevalence of Mental Health Problems and the Relationship Between Mental Health and Substance Abuse Disorders

Although understanding of the subsistence patterns, service utilization, and HIV-risk behaviors of homeless youths and young adults is increasing, relatively little ... alcohol use disorder in a ...
Jennifer B. Unger, Michele D. Kipke... in *American Journal of Community Psychology* (1997)

[» Download PDF \(1637 KB\)](#)

Chapter

Problem: Intervening with Teenagers at Highest Risk for Addiction

To find out more about a book or to download the full PDF (where available) click on a chapter title. To view, download or print a particular chapter click on **Download PDF**

Exercises 2 & 3

- Follow exercises 2 and 3 on page 3 of the worksheet
- Remember to apply each collection's search rules correctly



Some other e-book collections





Investigate other e-book collections

- Use the **Find Databases** tab in Primo
- Go to **All Ebook Collections** and browse the e-book collections available. Alternatively, click on the right arrow next to a discipline and browse the e-book collections and databases available in a particular subject area
- Link to an e-book collection and perform a search there



Access e-books when **off-campus**

To access our electronic materials you must prove that you are a student from University of Aberdeen

- On-campus you are recognised if you link through Primo
- Off-campus you may have to:
 - Use Shibboleth/Institution login route if offered
 - Allow pop-ups on certain sites
 - Install plug-ins
 - Change settings on a browser
 - Use the Virtual Desktop Infrastructure

See Library guide on **Accessing Electronic Information** for details
www.abdn.ac.uk/library/documents/guides/qgdb005.pdf

Access e-resources when off-campus: using the VDI

Some academic databases require you to use the *Virtual Desktop Infrastructure* when off-campus. To determine this:

1. Go to Primo
2. Select **Find Databases**
3. Browse to the online collection you want to access
4. Click on the name of a database to open its details page. In the **Details** section, check the **Authentication Route**

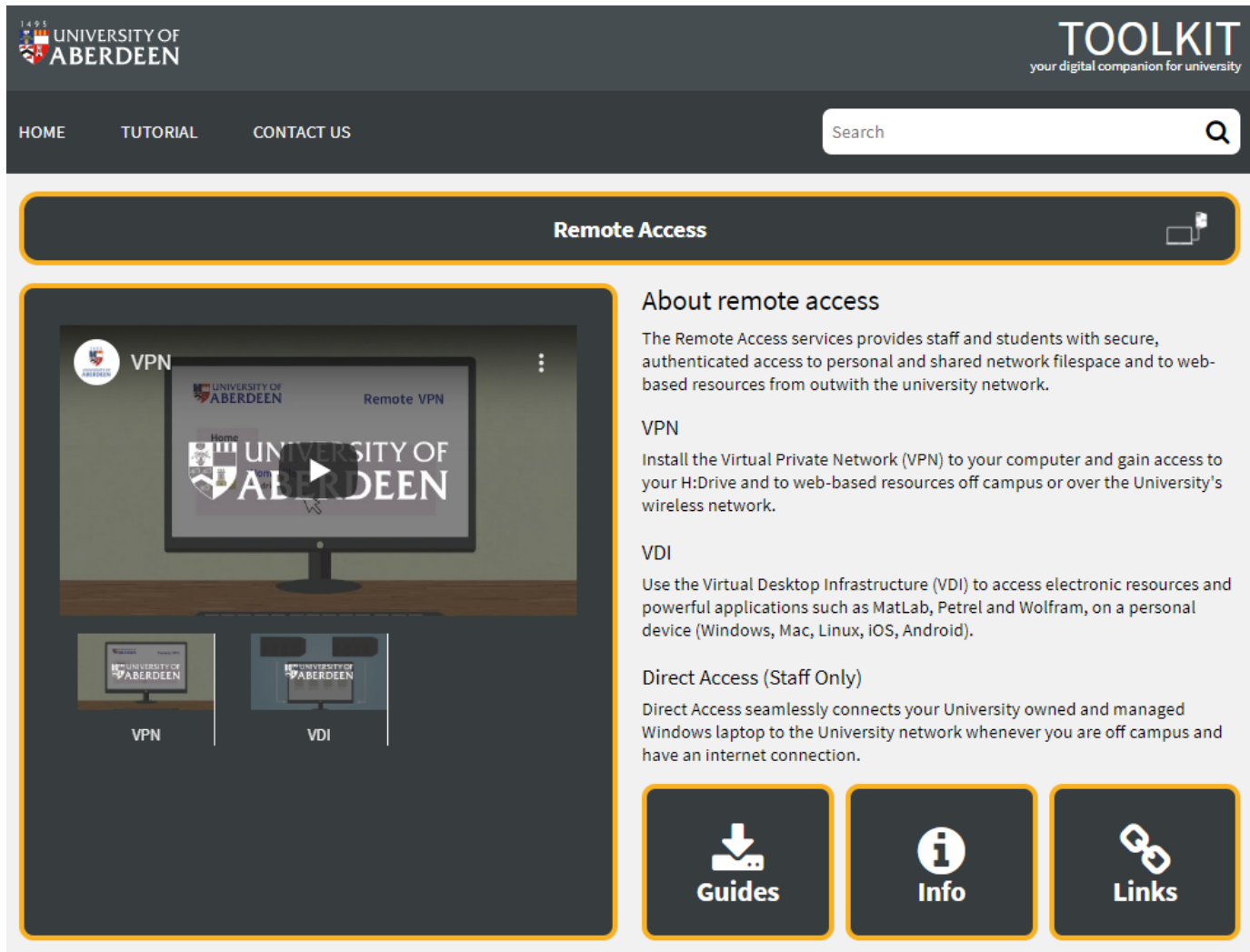
Authentication Route is **Shibboleth/UK Federation and IP:**

no need to use the VDI

Authentication Route listed as **IP:**

you will need to use the VDI when off campus

Using the VDI



The screenshot shows the 'TOOLKIT' website with a navigation bar (HOME, TUTORIAL, CONTACT US) and a search bar. The 'Remote Access' section is highlighted with a yellow border. It contains a video player for 'VPN' and 'VDI', and three buttons: 'Guides', 'Info', and 'Links'.

Remote Access - VDI

What is VDI?


Use the University's **Virtual Desktop Infrastructure (VDI)** to access electronic resources (e.g. journals and library catalogues) and software including Microsoft Office and Adobe Reader when working off campus on your personal device. Depending on your course enrolments, you may also have access to software specific to your area of study.

Getting started

You can access the VDI in two ways:

- Using the **VMware Horizon Client** on your computer ([page 1](#)) or mobile device ([page 4](#)). You'll need to install the client from the VMware Horizon website or from the app store for your device.
- Via the **web**, using the internet browser on your computer ([page 6](#)).

You can then remotely connect to a virtual desktop to use available applications and network drives. All you need is an internet connection, and your University username and password.

 **Please note that the number of users who can log into VDI at any one time is limited.** If there are no virtual desktops available, you will see the message, "This desktop currently has no desktop sources available. Please try connecting to this desktop again later, or contact your system administrator."

Access VDI via the VMware Horizon Client on your computer

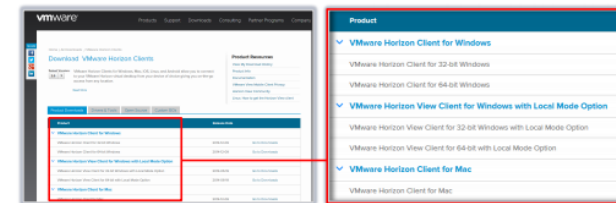
We recommend installing the VMware Horizon Client on a computer that you use frequently.

Download VMware Horizon Client

1. Open your preferred internet browser.
2. In the address bar, enter: <https://www.vmware.com/go/viewclients>



3. Browse the list of available clients for the one suitable for your device, eg Windows 32-bit.



Summary: How do I find e-books using Primo?

- Select **Books+** from the options that appear as you type your keywords into Primo then narrow your results to **Available online**

The screenshot displays the Primo search interface. The search bar contains the text "world war two". Below the search bar, a dropdown menu shows several collection options: "All Collections", "Books +", "Articles +", "Course Reserves", and "Rare Books, Archival Material and Museum Items". The "Books +" option is highlighted with a yellow underline. To the right of the search bar, there is a "Books+" dropdown menu, a microphone icon, and a search icon. Below the search bar, there is a "DISMISS" button and a "Pin" icon. To the right of the search bar, there is a "Refine your results" section with the following options: "Sort by Relevance", "Availability" (expanded to show "Held by library" and "Available online" with a checked checkbox), "Library", "Creation Date", and "Author/Creator". At the bottom of the "Refine your results" section, there are "CLEAR" and "APPLY FILTERS" buttons.

- **Find Databases** tab: navigate to one of our e-book collections and perform your searches there. This method allows for more detailed searching

Unlikely that you will find our e-books if you use Google

Responsible access and use

- **Downloaded material**
 - For your personal use, not for sharing
 - If you share, non-compliance with terms/conditions of our license, reduces our usage stats (and may lead to cancellation of subscriptions due to low use)
- **Copyright law applies to print and online materials**
 - Print, copy or scan one chapter of a book
 - Some publishers of electronic books will allow more than this
- **Access to material of a pornographic, criminal or offensive nature including material promoting terrorism is not permitted and the University's web filters will operate to block this. If you need to work with any terrorist-related material that is essential to support your intellectual research or study you must clear this use in advance with your supervisor**

Help & Support

Please don't hesitate to get in touch if you have any difficulty with using Primo

- **The Sir Duncan Rice Library** – speak to staff on Floors 1 or 3-6, or email subjectteam@abdn.ac.uk
- **Taylor Library** – speak with staff at the Help Desk or email lawlib@abdn.ac.uk
- **Medical Library** – speak with staff at the Help Desk or email medlib@abdn.ac.uk

For subject-related inquiries, contact:

- Ewan Grant e.grant@abdn.ac.uk (Arts & Humanities)
- Janet MacKay j.i.mackay@abdn.ac.uk (Business & Law)
- Mel Bickerton m.bickerton@abdn.ac.uk (Dentistry, Medicine & Medical Sciences)
- Claire Molloy c.a.l.molloy@abdn.ac.uk (Education & Social Science)
- Susan McCourt s.mccourt@abdn.ac.uk (Engineering, Life & Physical Sciences)
- Eleni Borompoka eleni.boro@abdn.ac.uk (General Support)

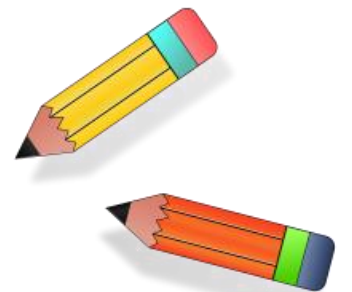
Further Help & Support

- Our list of **Library guides** can be found at www.abdn.ac.uk/library/support/library-guides-101.php
- Check **MyAberdeen** as some of the reading materials for your course may already be available there
- For **IT-related queries** contact our colleagues at the IT Service Desk servicedesk@abdn.ac.uk

Any questions?



We would be very grateful if you could take a few minutes to fill in the evaluation form!



Thank you for attending!