

Information Skills Refresher 2: Going further with your dissertation research

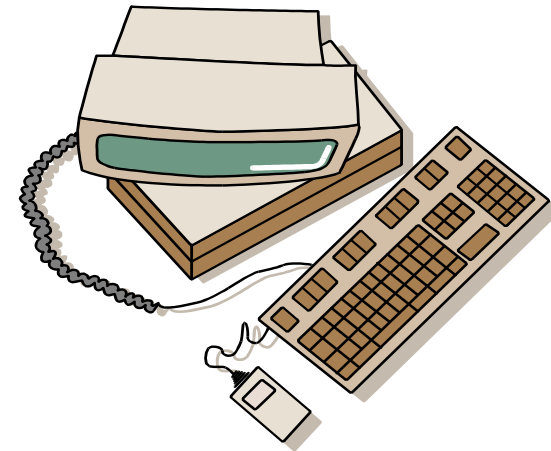
Eleni, Ewan, Janet & Susan

May 2019



Before we start...

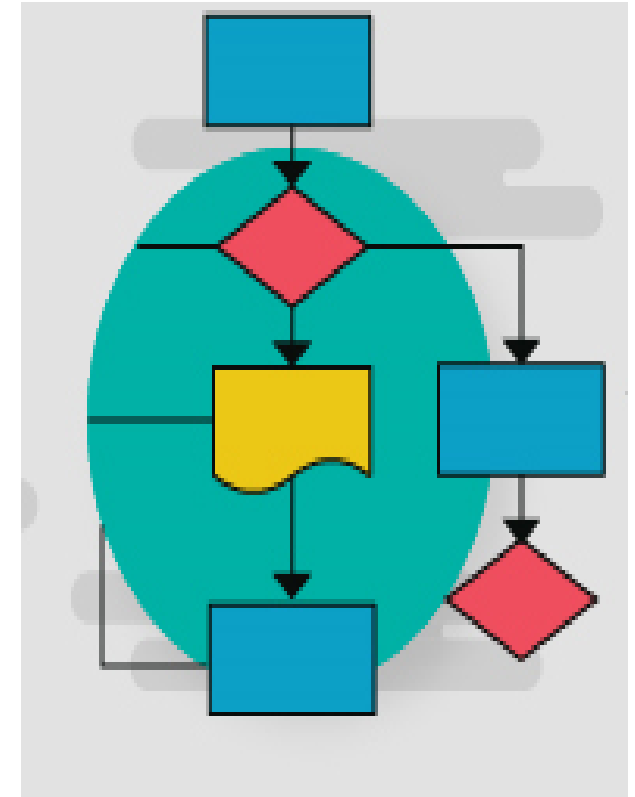
- Have you brought your planning sheet/grid?
 - You'll use this throughout this morning's workshop
 - Time to quickly prepare something if you haven't done so already
- Are you planning to use RefWorks?
 - If YES – please make sure you have created your account. See instructions in the reminder email sent yesterday



Ask for help if you need it – that's what we're here for

Managing your references

- Establish a reliable process for keeping track of what you read and use
- We recommend the use of reference management software/apps if you are likely to use more than 30 references in your dissertation. (Manual manipulation is manageable for small numbers, but becomes tedious for large collections)
- We will use RefWorks to store and manage the references that we find through the course of the workshops
- You may use an alternative product or process



Introduction

Aims

- Identify high quality information for your dissertation
- Build confidence in your information skills

Objectives

- Apply your keywords (search terms)
- Find relevant journal articles and conference papers (using databases)
- Be aware of how to evaluate, sort and refine your results
- Use RefWorks to store information about what you are reading and produce a simple list of references



Steps to Finding Reliable Information

- Step 1: Get ready to manage the information you find
- Step 2: Plan your search
- Step 3: What sort of information – sources?
- Step 4: Search Primo or library catalogue
- Step 5: Use Primo>Find databases to identify relevant databases (Part 2)
- Step 6: Search relevant databases (Part 2)
- Step 7: Use Google for other support materials
- Step 8: Manage your results with RefWorks (Part 2 & 3)

In all processes: be aware of copyright and the need to avoid plagiarism

Type of information	Document type	Tool
Background, overview, summarised	Books – print or electronic	Primo (Books+ tab)
Research level, detailed, specific	Theses (PhD)	Primo (Books+ tab), Database – Index to Theses
Research level, detailed, specific, overview	Journal articles, research papers, conference papers	Databases
Technical, operational, commercial, industry specific, governmental	Reports, webpages	Google or other search engine

Today: concentrating on one tool – **Databases** (for journal articles, research papers, conference papers)

Use your search grid

Concepts	Alternative keywords				
Idea 1	"oil spill*"	OR			
AND					
Idea 2	sea*	OR	ocean*	OR	marine
AND					
Idea 3	environment*	OR			
AND					
Idea 4	whale*	OR	dolphin*		

Why use databases?

- Primo (Library catalogue) – mainly records of what we hold (titles of books/journals)
- Search engines – need to spend a lot of time evaluating the results
- Database – what has been published
 - **Essential** for access to material published in journal/periodicals and at conferences
 - Contain academic and scholarly material
 - Journal articles - refereed research from institutions worldwide
 - Content is authoritative
 - Referring to published research literature demonstrates that you are on top of your subject

Important databases

- **Scopus** and **Web of Science** are the biggest and broadest databases available. Bibliographic with links via SFX to electronic books and journals that we pay for
- Specialist:
 - **Medline** is the largest medical database (also available as PubMed, but do not use PubMed if using RefWorks!!)
 - **ABI Inform** and **Econlit** are specialist business, management and economics databases
 - **ATLA** is the biggest religion database
 - **LION** database useful for topics related to English
 - **LexisLibrary** and **Westlaw** are core databases in law
 - **IEEE Xplore** for engineering & computer science
 - **OnePetro** for oil related topics (SPE/OTC papers)
 - **Reaxys** specialist chemistry database
- **JSTOR** full text database - extremely useful for older material (covers most subject areas except Engineering)

A photograph of a modern library interior. The space is characterized by a curved white balcony with a glass railing. Below the balcony, there are bookshelves and a study area with tables and chairs. The ceiling is made of horizontal wooden slats, and the lighting is bright and even. The overall atmosphere is clean, modern, and functional.

Q: What databases are available for my subject area?
A: Use **Primo – Find Databases to find out...**

Primo – Find Databases

- Portal to all our e-resources (databases, ebook collections etc).
 - Identifies e-resources relevant to your subject
 - Easy to link out to them for searching
- Information available:
 - description of the database
 - database search rules
 - authentication route (IP address or Shibboleth/UK Federation)
- Use to identify databases – **do not use for searching across them** (not reliable enough for your level of searching)

[New Search](#)[Find Databases](#)[A-Z eJournals](#)[Help](#)[All Collections](#)[Books+](#)[Articles+](#)[Course Reading](#)

Use **Find Databases** option to:

- identify databases in a subject area
- link through to individual databases

We used this in Part 1 workshop to link through to ebook collections.
Today we'll use it for databases

Find Databases option – list of databases by discipline + information on search rules and content

Include restricted databases

Find databases

Clear Selection

Type:

Category:

Sub-category:

All Databases

Databases results(31)

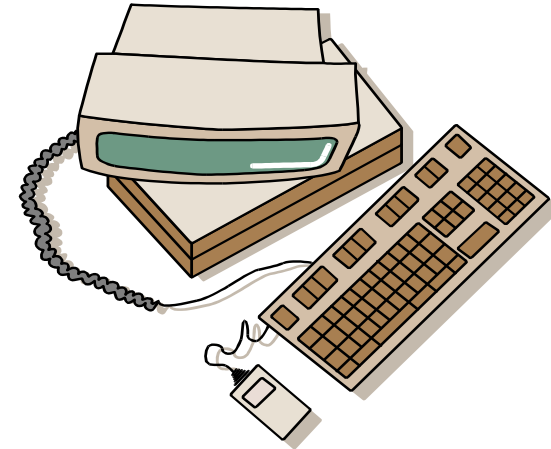
My Databases(0)

Select All | Unselect All

- Aberdeen Library Catalogue (ALEPH) [Show Info](#)
- ADS Abstract Services [Show Info](#)
- ADS/LANL Preprint Abstracts [Show Info](#)
- Ante Plus CD-ROM [Show Info](#)
- Astronomy & Astrophysics Abstracts Service [Show Info](#)
- British Standards Online (BSOL) [Show Info](#)

Practical session 1

- Navigate to Primo – Find Databases
 - Use the **Category** and **Sub-category** options to identify several databases that may be relevant to your research topic
 - Take a note of the **database name** and **host** e.g. EBSCO, ProQuest, Ovid
 - Use **Show Info** - note the search rules (phrase searching, truncation symbol and case sensitivity of Boolean operators)
- To link through to a specific database:
 - Right click – Open in new tab.
- Try this for one or 2 databases that are of interest to you – what do the search screens look like?



Ask for help if you need it – that's what we're here for

A wide-angle photograph of a modern library interior. The space is characterized by a curved white balcony with a glass railing. Below the balcony, there are several clusters of dark blue armchairs arranged for reading or study. In the background, rows of bookshelves filled with books are visible. The ceiling is made of horizontal wooden slats, and the overall atmosphere is bright and clean.

Step 6: Search relevant databases – where to start?

Step 6: Search relevant database

- **Scopus** and **Web of Science**
 - For Law – Westlaw and Lexis
- Large databases covering science, technology, medicine and social science (& arts/humanities – Web of Science)
 - Over 60 million records, some back to mid 1820s
 - Mainly research papers (journal articles, conference papers) published by academics
- Easy to use
 - Simple search rules
 - Links full text and library catalogue
 - Produce simple formatted bibliographies and direct export to RefWorks
 - Lots of help available
- Off campus access
 - Shibboleth / UK Federation / Institutional login process

Library Information Skills Workshop: Designing your Search Strategy – Search grid/matrix

Try **brainstorming to analyse your topic**. In the blank box below write any words, phrases and authors that come to mind regarding your assignment. The words don't have to be in any order. Think about acronyms, singular and plural forms, word endings and spelling differences, e.g. US and UK English.

Now group your terms together. Look at the most important idea in your assignment = concept/idea 1. Do you have more than one word/phrase for that idea e.g. oil OR gas OR petroleum? Place the words in the 1st row of the grid/matrix below. What is your second most important concept/idea? Do you have more than one word/phrase for that idea? Write them in the 2nd row. If you have an additional concept/idea, write words/phrases for this in the 3rd row. Now apply the search rules (e.g. truncation symbol; "quotation marks" for phrases - where applicable) for the database you wish to search.

Concepts	Alternative keywords/phrases				
Concept/Idea 1		OR		OR	
AND					
Concept/Idea 2		OR		OR	
AND					
Concept/Idea 3		OR		OR	

You are now ready to construct your "search string" in your selected database using the Boolean operators **OR** and **AND**. Many databases use a search interface which where you only need to type the **OR** operator within the search line/row as the **AND** operator between lines is already assumed (it is the default setting – do not change it!)

You do not need to fill every box or line however for some assignments you may need a grid that is greater than 3 x 3. The same process applies no matter the grid/matrix size: words/phrases on same line/row = same idea/concept and remember to apply the search rules (e.g. truncation symbol; "quotation marks" for phrases - where applicable) for the database you wish to search.

Use your search grid

Concepts	Alternative keywords				
Idea 1	"oil spill*"	OR			
AND					
Idea 2	sea*	OR	ocean*	OR	marine
AND					
Idea 3	environment*	OR			
AND					
Idea 4	whale*	OR	dolphin*		

Document search

[Compare sources](#) >[Documents](#) [Authors](#) [Affiliations](#) [Advanced](#)[Search tips](#) ⓘ

E.g., "heart attack" AND stress

[> Limit](#)[Reset form](#)[Search](#) 🔍

- Single search box = add more to replicate your search grid
- Different ideas on different lines

Document search

[Compare sources](#) >[Documents](#) [Authors](#) [Affiliations](#) [Advanced](#)[Search tips](#) ?

Search

"oil spill*"

✕

Article title, Abstract, Keywords

*E.g., "heart attack" AND stress*

AND



Search

sea OR ocean* OR marine

✕

Article title, Abstract, Keywords

[> Limit](#)[Reset form](#)[Search](#) Q

- Remember to apply the search rules correctly....

10,096 document results

[View secondary documents](#) [View 5045 patent results](#)

(TITLE-ABS-KEY ("oil spill*") AND TITLE-ABS-KEY (sea OR ocean* OR marine))

Edit Save Set alert Set feed

Search within results...

Refine results

Year

2017 (156) >

2016 (551) >

2015 (503) >

2014 (572) >

2013 (481) >

[View more](#)

Author name

Fingas, M. (80) >

Analyze search results

[Show all abstracts](#) Sort on: [Date \(newest\)](#)

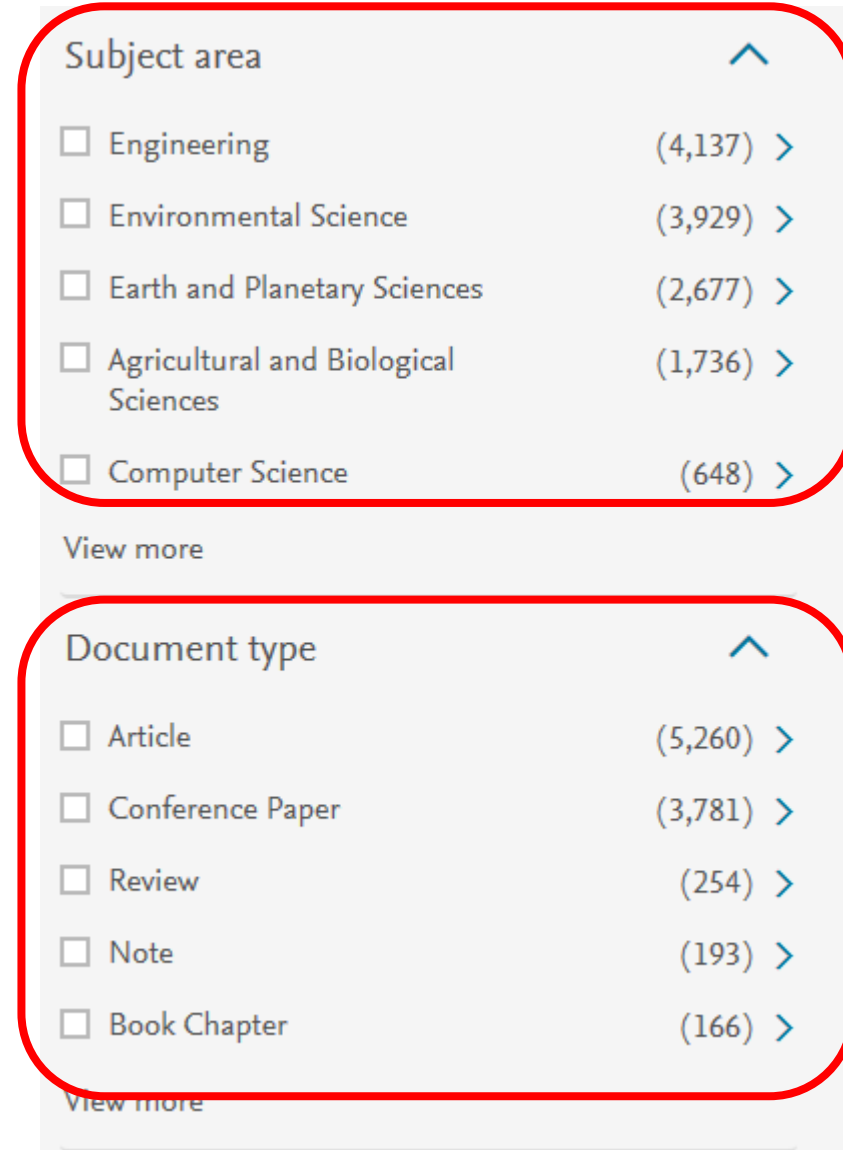
All [View citation overview](#) [View Cited by](#) [Add to List](#)

	Document title	Authors	Year	Source	Cited by
<input type="checkbox"/> 1	Intelligent hybrid system for dark spot detection using SAR data	Genovez, P., Ebecken, N., Freitas, C., Bentz, C., Freitas, R.	2017	Expert Systems with Applications 81, pp. 384-397	0
	View abstract Related documents				
<input type="checkbox"/> 2	Integrating technologies for oil spill response in the SW Iberian coast	Janeiro, J., Neves, A., Martins, F., Relvas, P.	2017	Journal of Marine Systems 173, pp. 31-42	0
	View abstract Related documents				
<input type="checkbox"/> 3	A system of containment to prevent oil spills from sunken tankers	García-Olivares, A., Agüero, A., Haupt, B.J., (...), Villar, M.V., de Pablos, J.L.	2017	Science of the Total Environment 593-594, pp. 242-252	0
	View abstract Related documents				
<input type="checkbox"/> 4	Interannual patterns of the large free-living nematode	Soto, I. A., Salcedo, D. I., Anzizu	2017	Ecological Indicators	0

- Don't worry if you get lots of results – can refine /narrow these

Refine/Limit/Narrow your results

- Add extra search terms – a third idea, a fourth idea?
 - Use your planning grid
 - Skim read some of your results to find additional search terms (keywords)
- Look at Limit/Refine options offered by the database
 - By Document type e.g. Review articles
 - By Subject area



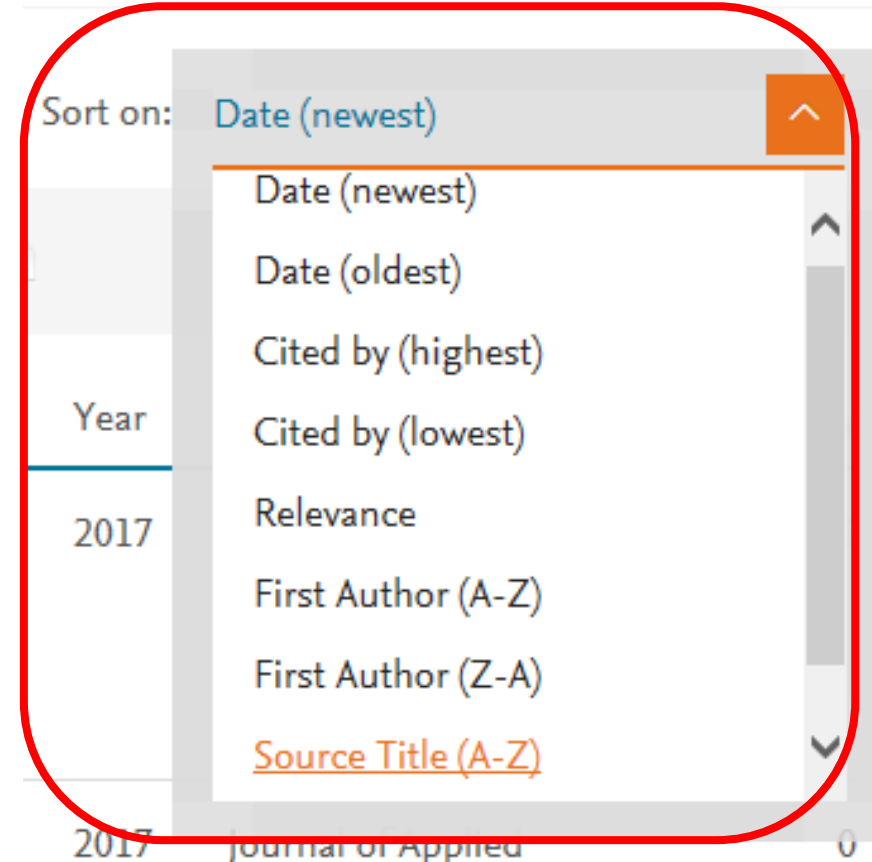
The screenshot shows two filter sections from a search interface. The first section, 'Subject area', is highlighted with a red rounded rectangle and contains a list of categories with checkboxes, counts, and expand arrows. The second section, 'Document type', is also highlighted with a red rounded rectangle and contains a similar list of categories with checkboxes, counts, and expand arrows. Both sections include a 'View more' link at the bottom.

Subject area	Count
<input type="checkbox"/> Engineering	(4,137) >
<input type="checkbox"/> Environmental Science	(3,929) >
<input type="checkbox"/> Earth and Planetary Sciences	(2,677) >
<input type="checkbox"/> Agricultural and Biological Sciences	(1,736) >
<input type="checkbox"/> Computer Science	(648) >

Document type	Count
<input type="checkbox"/> Article	(5,260) >
<input type="checkbox"/> Conference Paper	(3,781) >
<input type="checkbox"/> Review	(254) >
<input type="checkbox"/> Note	(193) >
<input type="checkbox"/> Book Chapter	(166) >












Sort your results

- Don't rely on the default (recent first)
- Up-to-date is very useful, but others can be helpful too:
 - Relevance
 - Cited by (highest)



When evaluating your results...

- Skim and scan results
 - Read the abstracts
 - Click on title to move through to more detailed record (with extra keywords)
 - Use SFX/Full text links
 - Keep a note of relevant material that is only available in paper format
 - Adjust and improve your keywords (write them down!)
- Mark relevant references
 - Send/export to RefWorks (or similar). Instructions in handout
- Set up Alerts – get new records sent to you
- READ WHAT YOU'VE FOUND...

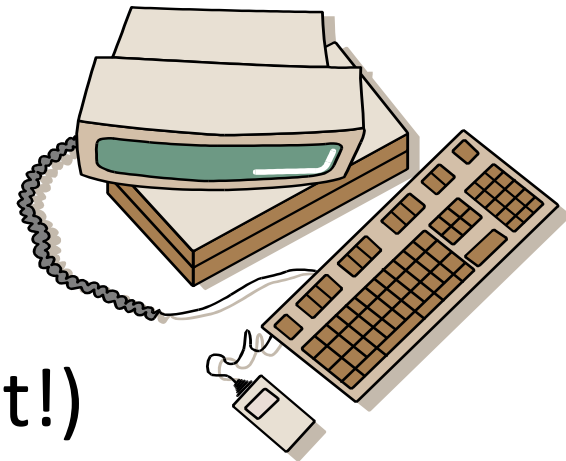
	Document title	Authors	Year	Source	Cited by
<input type="checkbox"/> 1	The Deepwater Horizon oil spill marine mammal injury assessment	Takeshita, R., Sullivan, L., Smith, C., (...), Rowles, T., Schwacke, L.	2017	Endangered Species Research 33(1), pp. 95-106 Open Access	1
	View abstract 	 	Related documents		
<input type="checkbox"/> 2	Overview of optical remote sensing of marine oil spills and hydrocarbon seepage	Lu, Y., Hu, C., Sun, S., (...), Shi, J., Wen, Y.	2016	Yaogan Xuebao/Journal of Remote Sensing 20(5), pp. 1259-1269	1
	View abstract 		Related documents		
<input type="checkbox"/> 3	Environmental effects of the Deepwater Horizon oil spill: A review	Beyer, J., Trannum, H.C., Bakke, T., Hodson, P.V., Collier, T.K.	2016	Marine Pollution Bulletin 110(1), pp. 28-51	2
	View abstract 	 	Related documents		
<input type="checkbox"/> 4	Bioinspired materials for water supply and management: Water collection, water purification and separation of water from oil	Brown, P.S., Bhushan, B.	2016	Philosophical Transactions of the Royal Society A: Mathematical, Physical and Engineering Sciences 374(2073),20160135	3
	View abstract 	 	Related documents		

**Viewing and linking options (depend on what we have paid for).
If no Full Text button provided always use the SFX button**

Practical session 2

- Follow the instructions in your worksheet, *Refresher Part 2: Databases*:
 - Use your search terms in [Scopus](#) or [Web of Science](#) (the two biggest databases that we have access to)
 - Refine and limit your results
 - Display using different Sort options
 - Link through to full-text where available

Later – we'll look linking through to full text (or not!)



Title: Environmental effects of the Deepwater Horizon oil spill: A review

Source: Marine pollution bulletin [0025-326X] Beyer, Jonny yr:2016 vol:110 iss:1 pg:28 -51



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Year: Volume: Issue: Start Page:

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Available from 1995 volume: 30 issue:1

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- Click on **GO** to link through to it



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Marine Pollution Bulletin

Volume 110, Issue 1, 15 September 2016, Pages 28–51



Review

Environmental effects of the Deepwater Horizon oil spill: A review

Jonny Beyer^a, Hilde C. Trannum^a, Torgeir Bakke^a, Peter V. Hodson^b, Tracy K. Collier^c

Show more

<https://doi.org/10.1016/j.marpolbul.2016.06.027>

Get rights and content

Highlights

- The environmental fate of spilled oil and gas
- The biological/ecotoxicological effects in offshore ecosystems
- The effects in nearshore and coastal sites
- The effects on long-lived marine organisms

Abstract

Recommended articles

Offshore oil spill response practices and emerging...

2016, Marine Pollution Bulletin [more](#)

Characterization of surface oil thickness distributio...

2016, Marine Pollution Bulletin [more](#)

Active biomonitoring of mussels *Mytilus galloprovin...*

2016, Marine Pollution Bulletin [more](#)

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Citing articles (2)

Related book content

Metrics

14

Help

1 news outlet

5 Tweepsters

1 Google+ user

Saved to reference managers

108 Mendeley readers

Article outline

Highlights

Abstract

Graphical abstract

Keywords

1. Introduction

2. Environmental research on Deepwat...

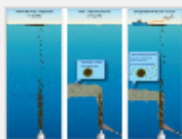
3. Overall discussion

4. Summary and conclusion

Acknowledgement

References

Figures and tables





Contents lists available at ScienceDirect

Marine Pollution Bulletin

journal homepage: www.elsevier.com/locate/marpolbul



Review

Environmental effects of the Deepwater Horizon oil spill: A review

Jonny Beyer^{a,*}, Hilde C. Trannum^a, Torgeir Bakke^a, Peter V. Hodson^b, Tracy K. Collier^c

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^b School of Environmental Studies, Queen's University, Kingston, Ontario, K7L 3N6, Canada

^c Delta Independent Science Board, 980 Ninth Street, Suite 1500, Sacramento, CA 95814, USA



ARTICLE INFO

Article history:

Received 22 July 2015

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Keywords:

Deepwater Horizon oil spill

Environmental effects

Review

ABSTRACT

The Deepwater Horizon oil spill constituted an ecosystem-level injury in the northern Gulf of Mexico. Much oil spread at 1100–1300 m depth, contaminating and affecting deepwater habitats. Factors such as oil-biodegradation, ocean currents and response measures (dispersants, burning) reduced coastal oiling. Still, >2100 km of shoreline and many coastal habitats were affected. Research demonstrates that oiling caused a wide range of biological effects, although worst-case impact scenarios did not materialize. Biomarkers in individual organisms were more informative about oiling stress than population and community indices. Salt marshes and seabird populations were hard hit, but were also quite resilient to oiling effects. Monitoring demonstrated little contamination of seafood. Certain impacts are still understudied, such as effects on seagrass communities. Concerns of long-term impacts remain for large fish species, deep-sea corals, sea turtles and cetaceans. These species and their habitats should continue to receive attention (monitoring and research) for years to come.

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Contents

Copyright

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- Do not provide a copy to others

Title: Effects of Pollution on Marine Organisms

Source: Water Environment Research [1061-4303] Mearns, AlanJ yr:2016 vol:88 iss:10 pg:1693 -1807

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Full text

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Search in [Aberdeen University Library catalogue](#) **GO**

Author

Other articles by this author? -- using [Web of Knowledge](#) [ISI](#)

author: **GO**

We do not have access to this in electronic format

- UoA based students – use the Primo link to check if we have access to it in print format
- Online students – if the item is very important to you write down the details and check if it is available from a local source (university or public library)

SFX: very important exception for oil/gas/energy

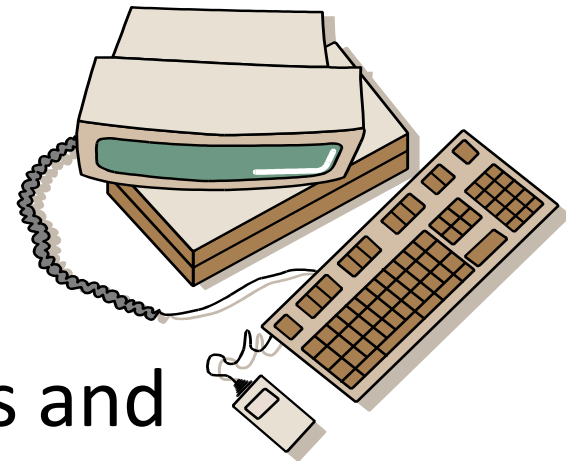
- Conference papers (SPE & OTC) published by the Society of Petroleum Engineers and some other oil/gas/energy related organisations are listed in Scopus (and other databases) but no links are provided to the full text even though we have paid for these items
 - SPE do not allow the SFX service to link to this content
- **We do have access to this content in full text**
 - Contained in the OnePetro database
 - Copy the title from Scopus, open up the OnePetro database, paste the title. You should find the item there
- If you are a student member of SPE it would be really helpful if you could contact them to say how helpful it would be if they would “open up OnePetro conference papers to link resolver tools such as SFX” (Thanks 😊!)

We don't have access to everything

- **Databases provide information on millions of articles and research papers**
 - Not everything is available in electronic format
 - Always use SFX if there's no Full Text icon
 - Important: SPE/OTC and some other oil/gas/energy conference papers do not reliably show as available in SFX. Copy and paste the title into OnePetro to double-check
 - We do not subscribe to everything that has been published
 - **If we do not hold an item (in paper or electronic format) you are not expected to be able to use it**
- **If not available and you really, really want it**
 - Carry out Advanced Google search – author may have made it available on their home page or in their institutional repository. It may be available in ResearchGate or other academic sharing sites
 - Scopus and Web of Science provide email details for authors. Contact author (short polite email) to ask if it is possible for them to supply a copy
 - On-campus students: can pay (£7) for an inter library loan (ILL) but you are not expected to do this

Practical session 3

- Follow the instructions in your worksheet, *Refresher Part 2: Databases*:
 - Use your search terms in [Scopus](#) or [Web of Science](#) (the two biggest databases that we have access to)
 - Refine and limit your results
 - Display using different Sort options
 - Link through to full-text where available



Later – we'll look at pushing records into RefWorks and searching other databases

A photograph of a modern library interior. The space is characterized by a curved balcony with a glass railing and a white wall. Below the balcony, there are several blue armchairs arranged in a circle. In the background, there are bookshelves filled with books, a computer workstation, and a person sitting at a desk. The ceiling is made of horizontal wooden slats, and the overall atmosphere is bright and clean.

Managing your results – using RefWorks or other products

Get organised

Q. How can I best manage the references I find?

A. RefWorks (or similar product) can be very useful. Apply a system/product that works for you. There are lots of web-based software that store references and create bibliographies

If you are using a manual process rather than software: make sure you note or store the bibliographic details of each reference as you read it. It is very time-consuming to have to find the source details weeks later when you start your write-up

What is RefWorks? Add filing cabinet graphic

- Web-based – access from any computer with Internet access
- 2 functions:
 - Electronic store or filing cabinet
 - Formats bibliographies + in-text citations
- Your own database of references
- No limit to number of references in your account

Why use it?

- Keeps all your references/citations safely in one place
- Saves time and effort
- Easy to create formatted bibliographies/in-text citations



Getting records into RefWorks and using folders

Creating records in RefWorks - 1

- You must bring in references for books, journal articles etc. into your RefWorks account for it to work
 - Export (push out) from databases
 - Import (bring in) from within RefWorks
- How? Depends on the database:
 - Handout pack – instructions for popular databases in *Managing References in RefWorks*
 - Web link - instructions on how to import records from all our databases available at www.abdn.ac.uk/library/guides/importing.pdf

	Document title	Authors	Year	Source
<input checked="" type="checkbox"/>	1 The Deepwater Horizon oil spill marine mammal injury assessment	Takeshita, R., Sullivan, L., Smith, C., (...), Rowles, T., Schwacke, L.	2017	Endangered Species Research 33(1), pp. 95-106 Open Access
	View abstract <input type="checkbox"/> SFX Full Text Related documents			
<input type="checkbox"/>	2 Overview of optical remote sensing of marine oil spills and hydrocarbon seepage	Lu, Y., Hu, C., Sun, S., (...), Shi, J., Wen, Y.	2016	Yaogan Xuebao/Journal of Remote Sensing 20(5), pp. 1259-1269
	View abstract <input type="checkbox"/> SFX Related documents			
<input checked="" type="checkbox"/>	3 Environmental effects of the Deepwater Horizon oil spill: A review	Beyer, J., Trannum, H.C., Bakke, T., Hodson, P.V., Collier, T.K.	2016	Marine Pollution Bulletin 110(1), pp. 28-51
	View abstract <input type="checkbox"/> SFX Full Text Related documents			
<input checked="" type="checkbox"/>	4 Bioinspired materials for water supply and management: Water collection, water purification and separation of water from oil	Brown, P.S., Bhushan, B.	2016	Philosophical Transactions of the Royal Society A: Mathematical, Physical and Engineering Sciences

In Scopus: Select the records you wish to store in RefWorks by using the tick-boxes alongside each entry. Click on **Export**

You have chosen to export 3 documents

Select your method of export

- MENDELEY RefWorks RIS Format (EndNote, Reference Manager) CSV (Excel) BibTeX Text (ASCII in HTML)

What information do you want to export?

Customize export

- | | | | | |
|--|---|--|--|--|
| <input checked="" type="checkbox"/> Citation information | <input type="checkbox"/> Bibliographical information | <input type="checkbox"/> Abstract and Keywords | <input type="checkbox"/> Funding Details | <input type="checkbox"/> Other information |
| <input checked="" type="checkbox"/> Author(s) | <input type="checkbox"/> Affiliations | <input checked="" type="checkbox"/> Abstract | <input type="checkbox"/> Number | <input type="checkbox"/> Tradenames and Manufacturers |
| <input checked="" type="checkbox"/> Document title | <input type="checkbox"/> Serial identifiers (e.g. ISSN) | <input type="checkbox"/> Author Keywords | <input type="checkbox"/> Acronym | <input type="checkbox"/> Accession numbers and Chemicals |
| <input checked="" type="checkbox"/> Year | <input type="checkbox"/> PubMed ID | <input type="checkbox"/> Index Keywords | <input type="checkbox"/> Sponsor | <input type="checkbox"/> Conference information |
| <input checked="" type="checkbox"/> Source title | <input type="checkbox"/> Publisher | | <input type="checkbox"/> Funding text | <input type="checkbox"/> Include references |
| <input checked="" type="checkbox"/> Volume, Issue, Pages | <input type="checkbox"/> Editor(s) | | | |
| <input checked="" type="checkbox"/> Citation count | <input type="checkbox"/> Language of Original Document | | | |
| <input checked="" type="checkbox"/> Source and Document Type | <input type="checkbox"/> Correspondence Address | | | |
| <input checked="" type="checkbox"/> DOI | <input type="checkbox"/> Abbreviated Source Title | | | |

Cancel

Export

Cannot send the Full text – dealt with separately. We'll look at how to do this later

Which version of RefWorks would you like to export to?



Export to legacy RefWorks

If you recognize the round orange RefWorks logo and have a legacy RefWorks account, select this version to export to. Legacy RefWorks is the version of RefWorks available at most institutions.

OR



Export to the new RefWorks

If you recognize the square blue RefWorks logo and have a new RefWorks account, select this version to export to. The new RefWorks is not yet available at all institutions and yours may not support it.

Don't ask me this again (you can reset this by clearing your cookies).

New to RefWorks?

[Sign Up for a New Account](#)

Login using RefWorks Credentials

Login Name

Password

Keep my session open
for 14 days

[Forgot Your Login Information?](#)

Login using Other Credentials

[Open Athens Credentials](#)

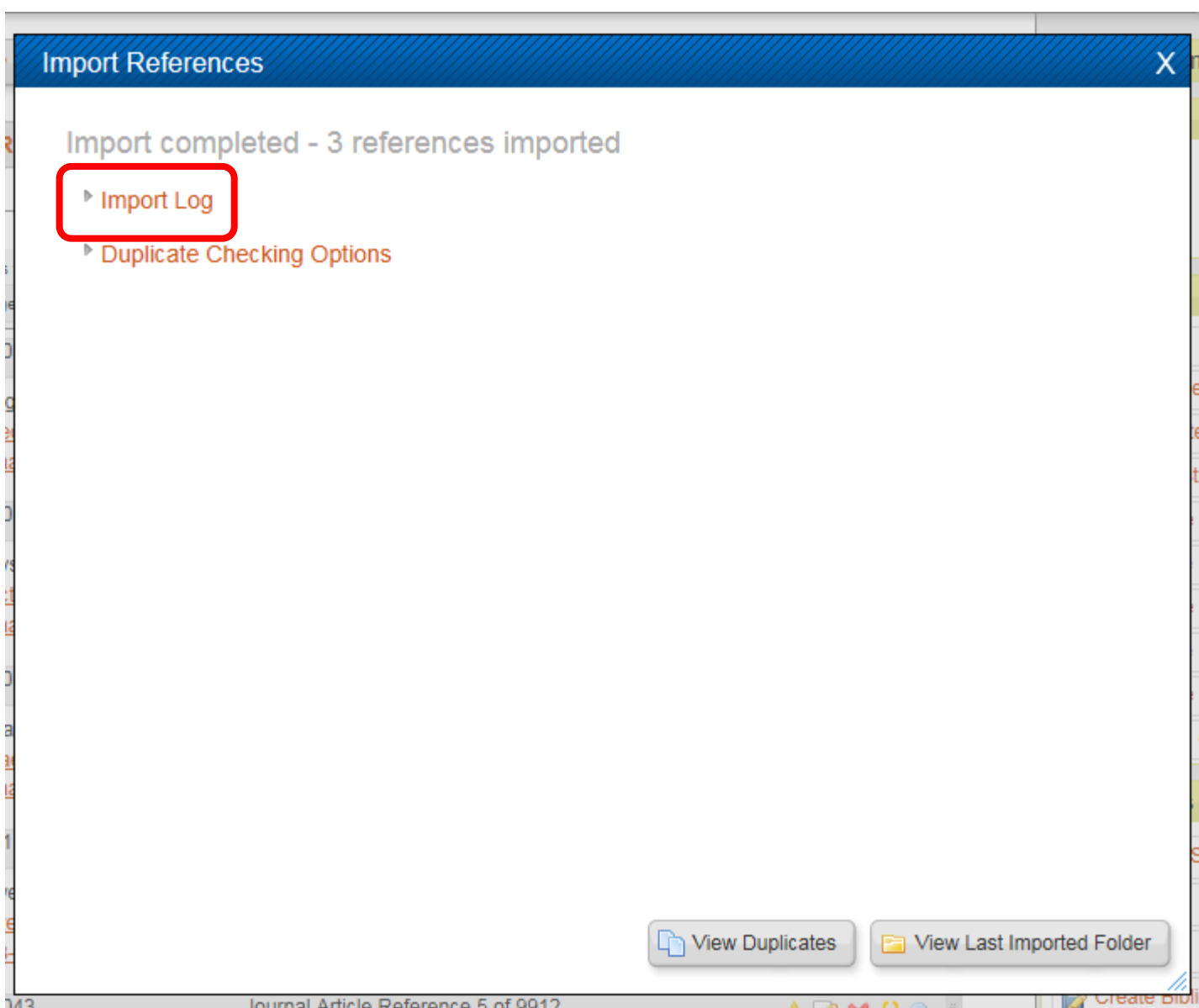
[My Institution's Credentials \(Shibboleth\)](#) ▼

[RefWorks Terms and Conditions](#)

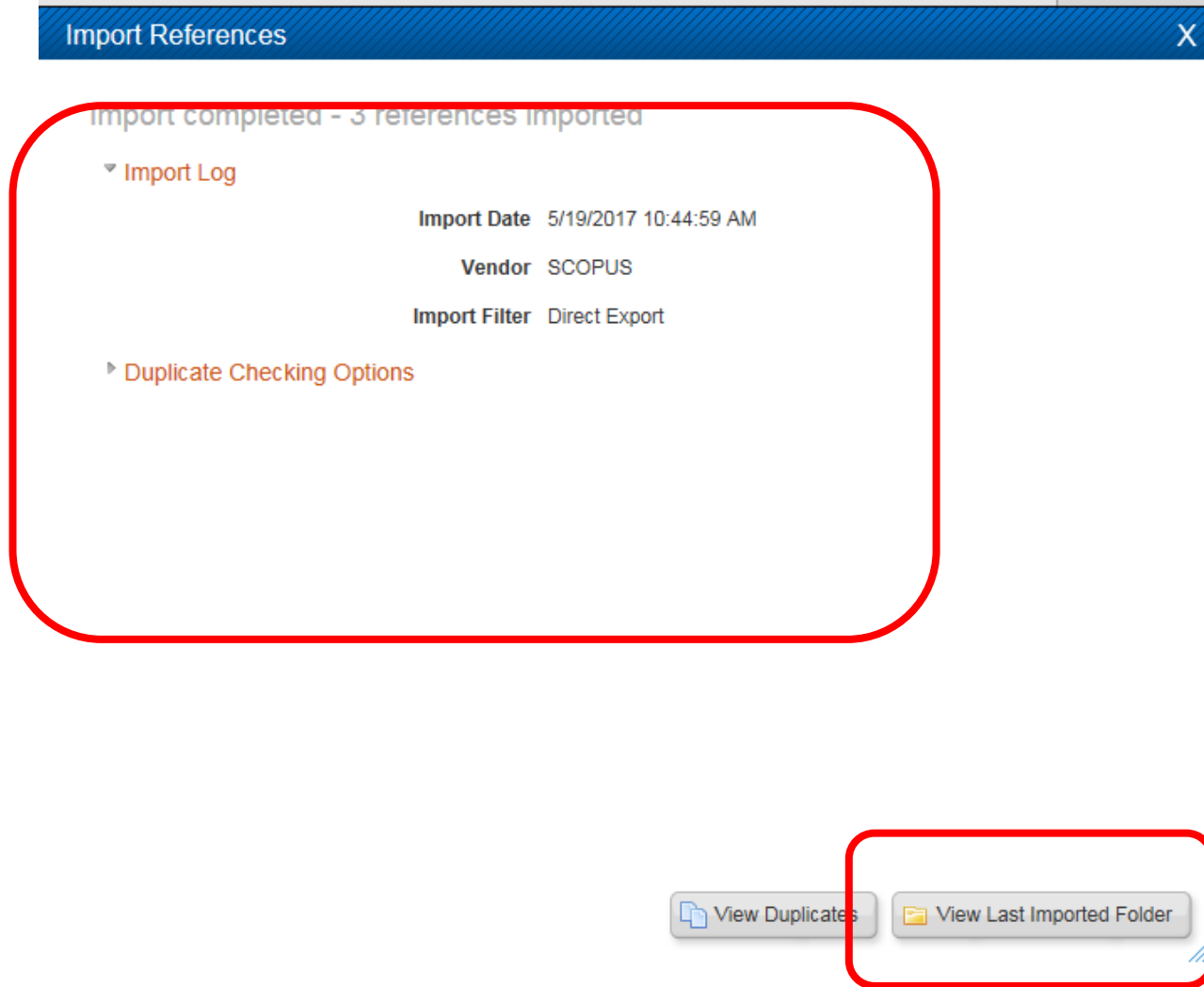
Want to learn how to get the most out of RefWorks?

Simply download our [Quick Start Guide](#) and you'll be using RefWorks in no time! You can also check out our [great series of videos](#) to learn how to quickly navigate through the basic RefWorks features. For more detailed information participate in one of our [free live training sessions](#) or view one of our many [webinar recordings](#).

The RefWorks login window opens. Login to your account and records are pulled in automatically



Check for errors – view Import Log



Most cases – no error messages

Click on **View Last Imported Folder button**

Last Imported folder is the holding folder for all new records coming in from your searches on databases

The screenshot displays the RefWorks web interface. At the top, there are buttons for 'New Folder', 'Create Bibliography', and 'New Reference'. Below these is a breadcrumb trail 'References > Last Imported', which is highlighted with a red box. The main area shows a list of references. The first reference (Ref ID 10292) is highlighted with a red box and includes the following details:

- Ref ID: 10292
- Journal Article Reference 1 of 3
- Authors: [Beyer, J.](#), [Trannum, H.C.](#), [Bakke, T.](#), [Hodson, P.V.](#), [Collier, T.K.](#)
- Title: Environmental effects of the Deepwater Horizon oil spill: A review
- Source: [Mar. Pollut. Bull.](#), 2016, 110, 1, 28-51
- Folders: [Last Imported](#);

The second reference (Ref ID 10293) is also highlighted with a red box and includes the following details:

- Ref ID: 10293
- Journal Article Reference 2 of 3
- Authors: [Brown, P.S.](#); [Bhushan, B.](#)
- Title: Bioinspired materials for water supply and management: Water collection, water purification and separation of water from oil
- Source: [Philosophical Transactions of the Royal Society A: Mathematical, Physical and Engineering Sciences](#), 2016, 374, 2013
- Folders: [Last Imported](#);

On the right side of the interface, there is a sidebar with sections for 'Announcements', 'Resources' (Support Center, Webinars), and 'Folders'. The 'Folders' section lists several folders, including 'My List', 'Not In Folder (3039)', 'Last Imported (3)', 'a1-cab abstracts (6)', 'a1-embase (6)', 'a1-medline (6)', 'a2-embase (8)', 'a2-medline (8)', 'a3-embase (10)', and 'aa1_test2 (2)'.

Each new set of records coming in replaces the previous set of records in this folder

Older records stay in RefWorks either unfiled or in folders that you have created

Get organised. Create folders and file/tag your records to folders. One record can be tagged to multiple folders

The screenshot shows the RefWorks interface. At the top, there are three buttons: 'New Folder' (highlighted with a red box), 'Create Bibliography', and 'New Reference'. Below these is a breadcrumb trail: 'References > Last Imported'. The main interface has two tabs: 'References' and 'Organize & Share Folders'. Under 'Organize & Share Folders', there are options for 'References to Use' (Selected, Page, All in List), 'Sort by' (Authors, Primary), and 'Change View' (Standard View). The main area displays a list of references. Two entries are visible:

- Ref ID 10292** - Journal Article Reference 1 of 3
Authors: [Beyer, J.](#); [Trannum, H.C.](#); [Bakke, T.](#); [Hodson, P.V.](#); [Collier, T.K.](#)
Title: Environmental effects of the Deepwater Horizon oil spill: A review
Source: [Mar. Pollut. Bull.](#), 2016, 110, 1, 28-51
Folders: [Last Imported](#);
- Ref ID 10293** - Journal Article Reference 2 of 3
Authors: [Brown, P.S.](#); [Bhushan, B.](#)
Title: Bioinspired materials for water supply and management: Water collection, water purification and separation of water from oil
Source: [Philosophical Transactions of the Royal Society A: Mathematical, Physical and Engineering Sciences](#), 2016, 374, 2073
Folders: [Last Imported](#);

On the right side, there is a sidebar with a 'Close' button. It contains sections for 'Announcements', 'Resources' (Support Center, Webinars, social media icons), and 'Folders'. The 'Folders' section is highlighted with a red box and contains a list of folders:

- ★ My List
- Not In Folder (3039)
- Last Imported (3)
- a1-cab abstracts (6)
- a1-embase (6)
- a1-medline (6)
- a2-embase (8)
- a2-medline (8)
- a3-embase (10)
- aa1_test2 (2)

Folders make things easier later – when you use Write-N-Cite, or even if you just want to use RefWorks in a more basic way (creating a bibliography for manual addition to a document)

Storing records – creating folders

The screenshot shows the RefWorks web interface. At the top, there is a navigation bar with links for Language, RefWorks Classic, Update Profile, Customize, Contact Us, RefMobile, and Log out. The University of Aberdeen logo and name are also present. Below the navigation bar, there is a search bar and a menu with options: References, View, Search, Bibliography, Tools, and Help. A red box highlights the 'New Folder' button in the top navigation area. Other buttons include 'Create Bibliography' and 'New Reference'. The main content area shows a list of references under the 'Last Imported' tab. Each reference entry includes a checkbox, Ref ID, title, authors, source, and folders. A sidebar on the right contains sections for Quick Access, Resources, Announcements, and Statistics.

Language RefWorks Classic Update Profile Customize Contact Us RefMobile Log out

University of Aberdeen
Welcome, Elaine&Janet&Susan .

References View Search Bibliography Tools Help Search your RefWorks database Search

New Folder Create Bibliography New Reference Additional Information

References > Last Imported

References Folders Share

References to Use
 Selected Page All in List

Sort by Authors, Primary Change View Standard View

Ref ID 339 Journal Article Reference 1 of 6

Authors [Herman,D.](#); [MacKnight,J.M.](#); [Stromwall,A.E.](#); [Mistry,D.J.](#)

Title The international athlete-advances in management of jet lag disorder and anti-doping policy

Source [Clin.Sports Med.](#), 2011, 30, 3, 641-659

Folders [Last Imported;](#)

Ref ID 340 Journal Article Reference 2 of 6

Authors [Piccione,G.](#); [Giannetto,C.](#)

Title State of the art on daily rhythms of physiology and behaviour in horses

Source [Biol.Rhythm Res.](#), 2011, 42, 1, 67-88

Folders [Last Imported;](#)

Ref ID 341 Journal Article Reference 3 of 6

Authors [Pipe,A.L.](#)

Title International travel and the elite athlete

Source [Clinical Journal of Sport Medicine.](#), 2011, 21, 1, 62-66

Folders [Last Imported;](#)

Ref ID 344 Journal Article Reference 4 of 6

Authors [Reilly,T.](#)

Title How can travelling athletes deal with jet-lag?

Source [Kinesiology.](#), 2009, 41, 2, 128-135

Folders [Last Imported;](#)

Quick Access

- ▶ My List
- ▶ Advanced Search
- ▶ Import
- ▶ Export
- ▶ Customize
- ▶ Preview Output Style
- ▶ Output Style Manager

Resources

- ▶ RefWorks 2.0 Preview
- ▶ Webinars
- ▶ Resource Center

Announcements

- ▶ RefMobile puts RefWorks wherever you are! Manage your research wherever you go with RefMobile—on any web-accessible mobile device. [Learn more.](#)
- ▶ RefWorks is on [Facebook](#) and [Twitter](#). Join us now!

Statistics

324 Reference(s)
12 Folder(s)
1 Shared Item(s)
6 Attachment(s)
824134 / 104857600 bytes used.

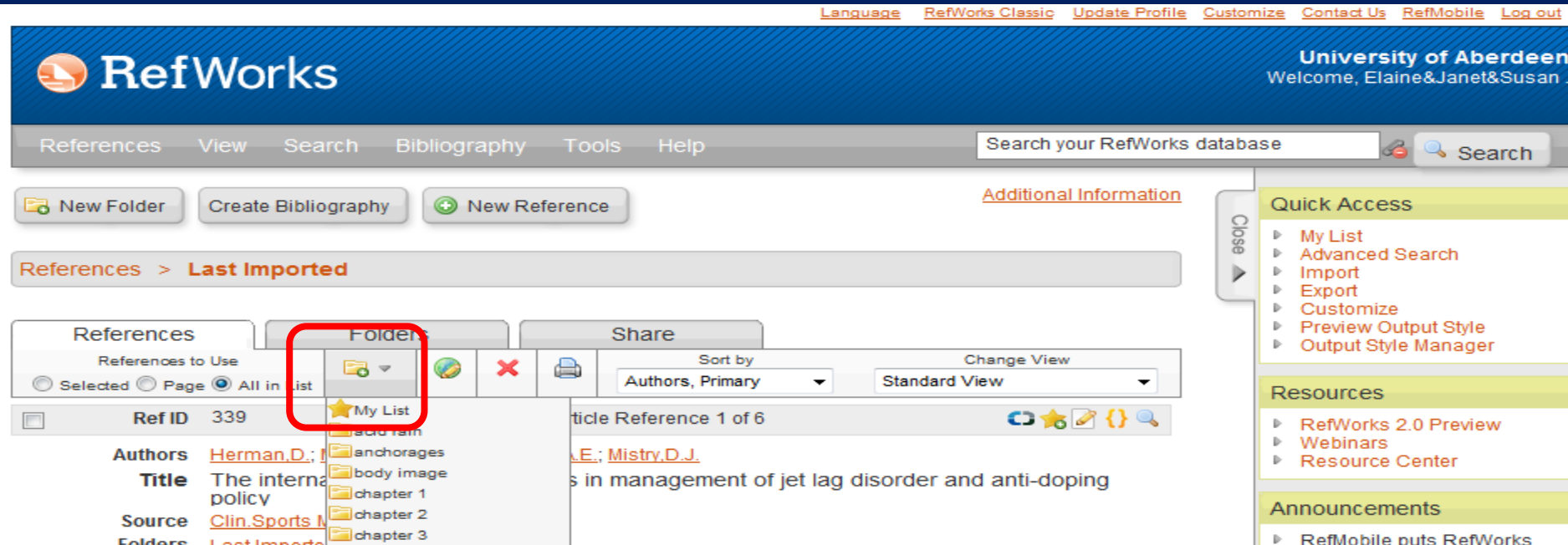
Internet | Protected Mode: On 100%

The screenshot displays the RefWorks web interface. At the top, there's a navigation bar with links like 'Language', 'RefWorks Classic', 'Update Profile', 'Customize', 'Contact Us', 'RefMobile', and 'Log out'. The main header includes the 'RefWorks' logo and the 'University of Aberdeen' name. Below this is a search bar and navigation tabs for 'References', 'View', 'Search', 'Bibliography', 'Tools', and 'Help'. A secondary navigation bar contains buttons for 'New Folder', 'Create Bibliography', and 'New Reference'. The main content area shows a list of references under the 'Last Imported' tab. A 'Create New Folder' dialog box is open in the foreground, featuring a text input field and 'Create' and 'Cancel' buttons, all highlighted with red boxes. The background references include details like 'Ref ID', 'Authors', 'Title', and 'Source'.

Can create folders in advance,
or when you need them.

Can create sub-folders of folders – use short names!

Record management – filing in folders



The screenshot shows the RefWorks web interface. At the top, there is a navigation bar with links for Language, RefWorks Classic, Update Profile, Customize, Contact Us, RefMobile, and Log out. The main header includes the RefWorks logo and the University of Aberdeen logo with a welcome message. Below the header, there is a search bar and navigation tabs for References, View, Search, Bibliography, Tools, and Help. A secondary navigation bar contains buttons for New Folder, Create Bibliography, and New Reference. The main content area shows a breadcrumb trail: References > Last Imported. Below this, there are tabs for References, Folders, and Share. The Folders tab is active, showing a list of folders including My List, anchorages, body image, chapter 1, chapter 2, and chapter 3. A red box highlights the 'My List' folder. The References tab shows a list of references with columns for Ref ID, Authors, Title, and Source. The first reference has Ref ID 339, Author Herman, D., and Title The international policy. The Source is Clin. Sports Med. The Folders column shows 'Last Imported'.

All records go into the **Last Imported** Folder when they are first pushed/pulled into RefWorks

From there you can file (tag) them into folders that you have created

Each new batch of records coming in replaces the current ones in this **Last Imported** Folder

Selected relevant records: drag and drop into folder name (this is simplest method)

The screenshot displays the RefWorks interface with the following elements:

- Header:** RefWorks logo, University of Aberdeen, and navigation tabs (References, View, Search, Bibliography, Tools, Help).
- Search:** Search your RefWorks database with a search button.
- Actions:** New Folder, Create Bibliography, New Reference buttons.
- Navigation:** References > All References.
- References to Use:** A section with radio buttons for 'Selected', 'Page', and 'All in List'. The 'Selected' option is highlighted with a red box.
- Sort and View:** Sort by Authors, Primary; Change View Standard View.
- Reference List:** A list of five references with details like Ref ID, Title, Source, and Folders.
- Right Panel:** A sidebar with sections: Announcements, Resources, Folders, and Quick Access. The 'Cardiovascular Disease' folder is highlighted with a red box.

Ref ID	Title	Source	Folders
291	University offers new psychology course for graduates	Great Barr Observer, 2011, 5	Psychology;
257	World review: Asia & Pacific Rim: Bangladesh: The Bangladesh government...	Hydrocarbon Engineering, 2010, 15, 5, 104	anchorages;
260	News: Alaskan pollution conspirators brought to book	Mar.Pollut.Bull., 2002, 44, 10, 980-981	anchorages;
332	esrc capabilityandresilience	2011, 7/18/2011, http://www.ucl.ac.uk/capabilityandresilience/	Psychology;
324	Health psychology in global perspective	1998, 2, 329, Sage Publications, Thousand Oaks	Psychology;

Record management

- records saved successfully to folder

The screenshot shows the RefWorks web interface. At the top, there's a navigation bar with 'References', 'View', 'Search', 'Bibliography', 'Tools', and 'Help'. A search box is on the right. Below the navigation bar are buttons for 'New Folder', 'Create Bibliography', and 'New Reference'. The main content area shows a breadcrumb 'References > Last Imported'. Below that is a toolbar with 'References to Use' (Selected, Page, All in List), 'Folders' (add, delete, refresh), 'Share' (print), 'Sort by' (Authors, Primary), and 'Change View' (Standard View). The record details for Ref ID 339 are displayed: 'Journal Article Reference 1 of 6', Authors: Herman, D.; MacKnight, J.M.; Stromwall, A.E.; Mistry, D.J., Title: The international athlete-advances in management of jet lag disorder and anti-doping policy, Source: Clin.Sports Med., 2011, 30, 3, 641-659.

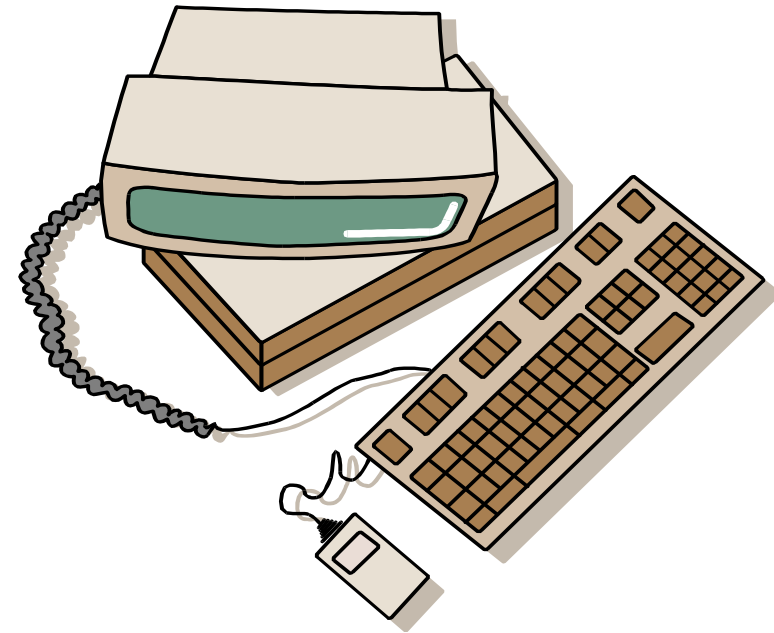
NOTE: A record can be tagged to more than one folder

This screenshot shows a list of records in RefWorks. The first record (Ref ID 339) is partially visible from the previous image. The second record (Ref ID 341) has the following details: Title: State of the art on daily rhythms of physiology and behaviour in horses, Source: Biol.Rhythm Res., 2011, 42, 1, 67-88, Folders: Last Imported; Test Jet Lag;. The third record (Ref ID 344) has: Title: International travel and the elite athlete, Source: Clinical Journal of Sport Medicine, 2011, 21, 1, 62-66, Folders: Last Imported; Test Jet Lag;. On the right sidebar, the 'Statistics' section shows: 330 Reference(s), 13 Folder(s), 1 Shared Item(s), 6 Attachment(s), 824134 / 104857600 bytes used. At the bottom right, a green notification box with a checkmark icon states: 'Completed 6 item(s) moved to Test Jet Lag.'

Practical session 4

- **If using RefWorks:** follow the instructions in your worksheet:
 - Send relevant references to RefWorks (see handout *Managing References in RefWorks*)
 - Save relevant full text papers to your H drive (or memory stick)
- **If using a different system:** save records as required by the software/system
 - Save relevant full text papers to your H drive (or memory stick)

Later – we'll look at searching other relevant databases



A wide-angle photograph of a modern library interior. The space is characterized by a curved white balcony with a glass railing. Below the balcony, there are several clusters of dark blue armchairs arranged for reading or study. In the background, rows of bookshelves filled with books are visible. The ceiling features a series of horizontal wooden slats, and the overall atmosphere is bright and open.

Databases – beyond the big two

Suggested approach...

Use biggest and most comprehensive databases first and see what you get

Then move off into smaller or more specialised databases if you feel it is necessary

- ✓ **Use Scopus or Web of Science**
- ✓ **For Law students – use Lexis and Westlaw**

- ✓ **Use Primo–Find Databases to help identify these**

Beyond the big two...

- Many specialised databases are “hosted” on supplier/company “platforms” (search interfaces)
 - Each platform has its own search rules
 - Examples:
 - **ProQuest** (wide subject range, strong for Business and Biological Sciences)
 - **EBSCO** (wide subject range)
 - **Ovid** (for Medical related databases)
- **JSTOR** is an independent database – strong in most subject areas except Engineering
- **OnePetro** is an important database for any oil, gas or energy related discipline

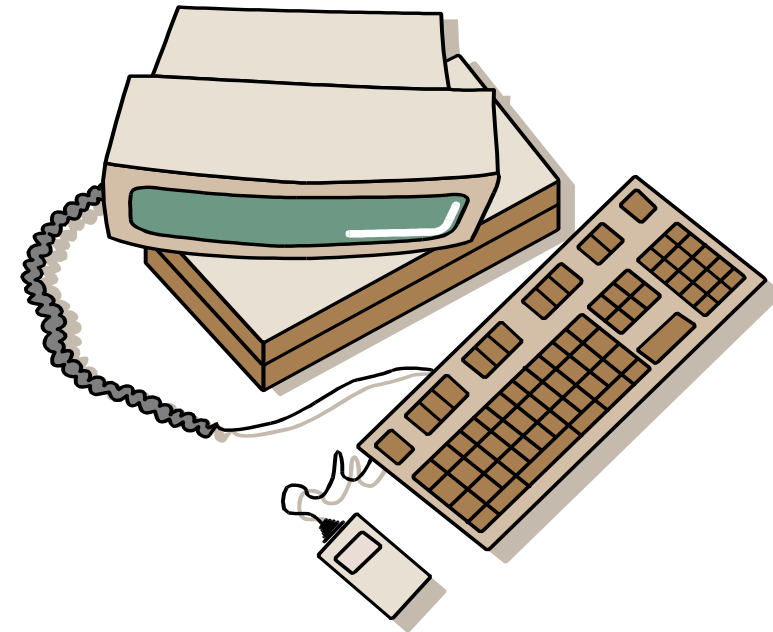
OnePetro

- Specialist resource for broad range of technical literature related to the oil and gas exploration and production industry
 - Journal articles and conference papers
- SPE and OTC papers (plus others!)
- Searching – check the search rules as this database is different from most others
- If using RefWorks – please read the instructions in the OnePetro Library Guide as you will need to manually enhance the exported records

Practical session 5

- Do more searching in databases!
 - Check your notes from the first hands-on section today. Do you need to use a database on EBSCO, ProQuest or Ovid platforms?
 - Collect worksheets for relevant host/suppliers/databases
 - Start searching – use your search grid
 - Send relevant references to RefWorks (see handout *Managing References in RefWorks*) or your preferred software
 - Save relevant full text papers to your H drive (or memory stick)

- [Ask for help](#) – that's what we're here for





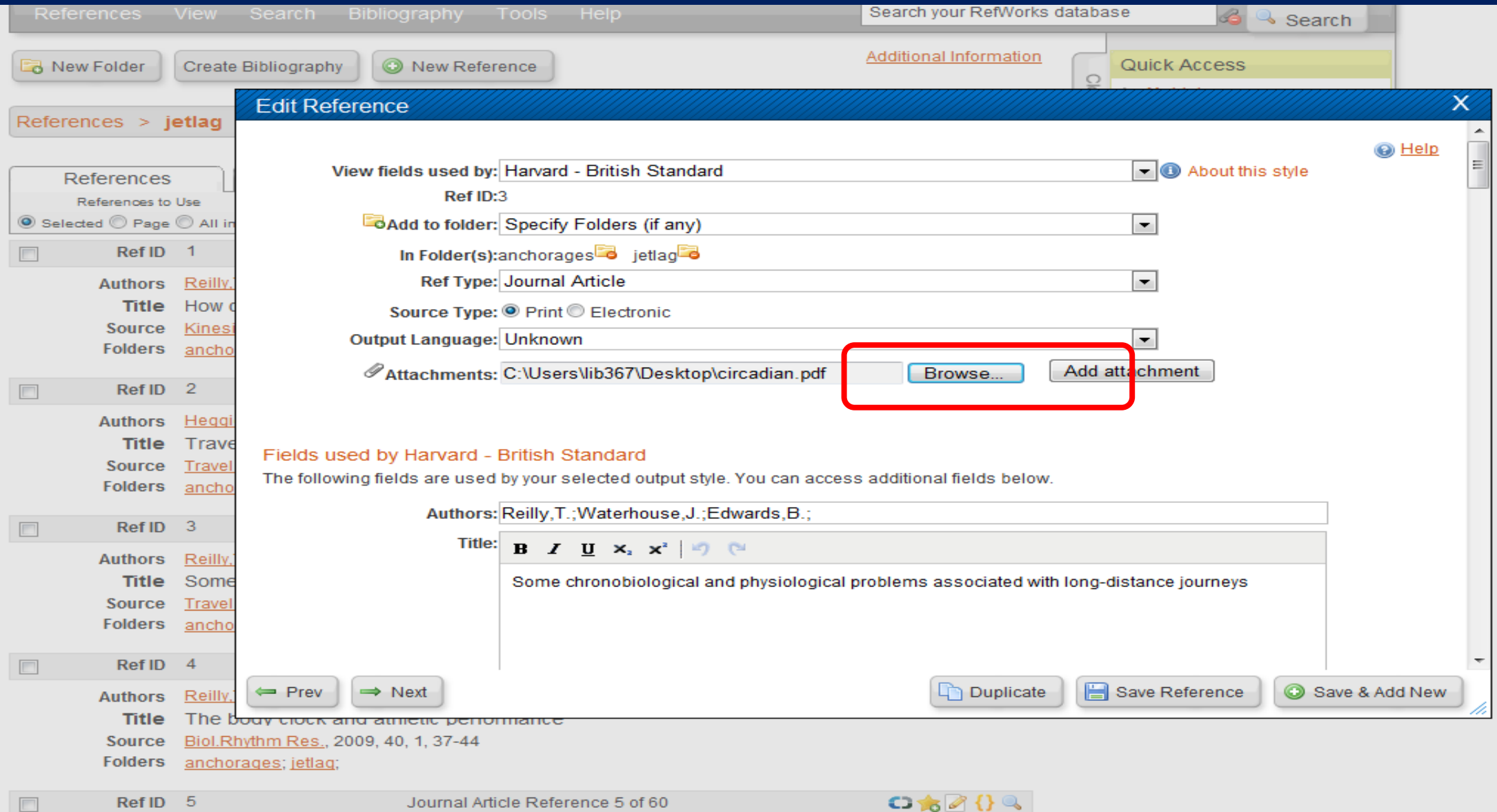
RefWorks: attaching full-text and producing a reference list (bibliography)

Q&A

I've got lots of electronic copies of papers. Can I store them in RefWorks?

- Yes – individual file size limited to 20MB each
- Upper limit on total attachment space – no-one has reached it yet!
- Record for the item must already be in your RefWorks account
- Edit the record to add the full text attachment

Click on the **Edit** icon  for an individual record to open it up.
Browse to where you have stored the full text



The screenshot shows the 'Edit Reference' dialog box in RefWorks. The 'Attachments' field contains the file path 'C:\Users\lib367\Desktop\circadian.pdf'. A red rectangle highlights the 'Browse...' button next to the attachment field. The 'Ref ID' is 3, and the 'Ref Type' is 'Journal Article'. The 'Source Type' is 'Print'. The 'Output Language' is 'Unknown'. The 'Authors' field contains 'Reilly, T.; Waterhouse, J.; Edwards, B.'. The 'Title' field contains 'Some chronobiological and physiological problems associated with long-distance journeys'. The 'Fields used by Harvard - British Standard' section is also visible.

References View Search Bibliography Tools Help Search your RefWorks database Search

New Folder Create Bibliography New Reference Additional Information Quick Access

References > jetlag

References
References to Use
Selected Page All in

Ref ID 1
Authors Reilly,
Title How c
Source Kines
Folders ancho

Ref ID 2
Authors Heqqi
Title Trave
Source Travel
Folders ancho

Ref ID 3
Authors Reilly,
Title Some
Source Travel
Folders ancho

Ref ID 4
Authors Reilly,
Title The body clock and athletic performance
Source Biol.Rhythm Res., 2009, 40, 1, 37-44
Folders anchorages; jetlag;

Ref ID 5 Journal Article Reference 5 of 60

View fields used by: Harvard - British Standard About this style

Ref ID:3

Add to folder: Specify Folders (if any)

In Folder(s): anchorages jetlag

Ref Type: Journal Article

Source Type: Print Electronic

Output Language: Unknown

Attachments: C:\Users\lib367\Desktop\circadian.pdf Browse... Add attachment

Fields used by Harvard - British Standard
The following fields are used by your selected output style. You can access additional fields below.

Authors: Reilly, T.; Waterhouse, J.; Edwards, B.;

Title: **B I U x₂ x²** | ↶ ↷
Some chronobiological and physiological problems associated with long-distance journeys

Prev Next Duplicate Save Reference Save & Add New

New Folder

Create Bibliography

New Reference

Additional Information

Quick Access

References > jetlag

References

References to Use

Selected Page All in

Ref ID 1

Authors Reilly,

Title How c

Source Kines

Folders ancho

Ref ID 2

Authors Heggli

Title Travel

Source Travel

Folders ancho

Ref ID 3

Authors Reilly,

Edit Reference

View fields used by: Harvard - British Standard

About this style

Ref ID:3

Add to folder: Specify Folders (if any)

In Folder(s): anchorages jetlag

Ref Type: Journal Article

Source Type: Print Electronic

Output Language: Unknown

Attachments: C:\Users\lib367\Desktop\circadian.pdf

Browse...

Add attachment

Delete

circadian.pdf
(398 k)**Click on Add attachment button**

Ref ID 4

Authors Reilly,

Title The body clock and athletic performance

Source Biol.Rhythm Res., 2009, 40, 1, 37-44

Folders anchorages; jetlag;

Ref ID 5

Journal Article Reference 5 of 60

Prev

Next

Duplicate

Save Reference

Save & Add New

Records with files attached display a paper clip icon

New Folder Create Bibliography New Reference Additional Information

References > jetlag

References Folders Share 1 2 3 Next Last

References to Use Selected Page All in List Sort by Ref Type Change View Standard View

Ref ID 1 Journal Article Reference 1 of 60

Authors [Reilly.T.](#)
Title How can travelling athletes deal with jet-lag?
Source [Kinesiology](#), 2009, 41, 2, 128-135
Folders [anchorages](#); [jetlag](#)

Ref ID 2 Journal Article Reference 2 of 60

Authors [Heggie.T.W.](#)
Title Traveling to Canada for the Vancouver 2010 Winter Olympic and Paralympic Games
Source [Travel Medicine and Infectious Disease](#), 2009, 7, 4, 207-211
Folders [anchorages](#); [jetlag](#)

Ref ID 3 Journal Article Reference 3 of 60

Authors [Reilly.T.](#); [Waterhouse.J.](#); [Edwards.B.](#)
Title Some chronobiological and physiological problems associated with long-distance journeys
Source [Travel Medicine and Infectious Disease](#), 2009, 7, 2, 88-101
Folders [anchorages](#); [jetlag](#)

Ref ID 4 Journal Article Reference 4 of 60

Authors [Reilly.T.](#)
Title The body clock and athletic performance
Source [Biol.Rhythm Res.](#), 2009, 40, 1, 37-44
Folders [anchorages](#); [jetlag](#)

Quick Access

- My List
- Advanced Search
- Import
- Export
- Customize
- Preview Output Style
- Output Style Manager

Resources

- RefWorks 2.0 Preview
- Webinars
- Resource Center

Announcements

- RefMobile puts RefWorks wherever you are! Manage your research wherever you go with RefMobile--on any web-accessible mobile device. [Learn more.](#)
- RefWorks is on Facebook and Twitter. Join us now!

Statistics

324 Reference(s)
12 Folder(s)
1 Shared Item(s)
7 Attachment(s)
1219498 / 104857600 bytes used.

Simple bibliography (Note – Refresher 3 workshop covers more advanced option)

RefWorks University of Aberdeen
Welcome, Elaine&Janet&Susan

References View Search Bibliography Tools Help

New Folder Create Bibliography New Reference

Search your RefWorks database Search

Additional Information Quick Access My List

Create Bibliography

[List of Output Styles](#) [Request New Output Style](#) [Help](#)

Output Style: Harvard - British Standard

Format Paper and Bibliography

Format a Bibliography from a List of References

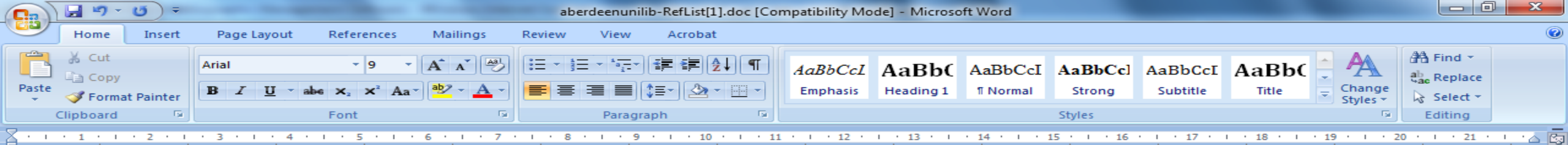
File Type: Word for Windows (2000 or later)

Document Formats Supported: Word, Open Office, RTF, Text, and HTML

References to Include: All References My List Psychology

Create Bibliography

Authors [Aboud, Frances E.](#)
Title Health psychology in global perspective
Source 1998, 2, 329, Sage Publications, Thousand Oaks
Folders Psychology



University offers new psychology course for graduates. 2011. *Great Barr Observer*, pp. 5.

esrc capabilityandresilience. Available: <http://www.ucl.ac.uk/capabilityandresilience/> [7/18/2011, 2011].

ABOUD, F.E., 1998. *Health psychology in global perspective*. Thousand Oaks: Sage Publications.

ALLSOP, T., 2011. *Global response to cyber criminals long way off*. <http://www.iwr.co.uk/stm-and-legal/3011049/Global-response-to-cyber-criminals-long-way-off> edn. Twyford: Bizmedia Ltd.

BLACK, O., BOULTINGHOUSE, O., CALHOUN, J., CLOUTIER, K.B., DAVIS, M.J. and HAMMACK, G., 2011. *System for delivering medical services from a remote location*. USA: G06F19/00.

BLACKBURN, R., 1993. *The psychology of criminal conduct: theory, research, and practice*. Chichester, England ; New York: J. Wiley.

BRENTON, G., 1958. *Vision of William Blake*. London: Morse.

BRICHACEK, V., 2009. *Combination of methodical approaches in psychological research*. In: M. SUCHA, M. CHARVAT and V. REHAN, eds, *Qualitative Approach and Methods in Human Science*. Volume VIII edn. Olomouc: Univ Palackeho v Olomouci, pp. 37.

BRINGSJORD, S., NOEL, R. and BRINGSJORD, E., 1998. In defense of logical minds, M.A. GERNSBACHER and S.J. DERRY, eds. In: *Proceedings of the Twentieth Annual Conference of the Cognitive Science Society*, Aug 01-04 2008 1998, Lawrence Erlbaum Associates Inc. Publishers, pp. 178.

Always check your bibliography – errors may occur. Depends on the quality of the record pulled/pushed from your source

CARTER, L.F., 1960. Proceedings of the sixty-eighth Annual Business Meeting of the American Psychological Association, Inc.: Report of the Recording Secretary. *American Psychologist*, 15(12), pp. 750-766.

Creating records in RefWorks - 2

- Check the handout (*Managing References in RefWorks*) and the web document
- Records in Primo or library catalogue?
 - Instructions in your handout - use option within RefWorks to bring records in from library catalogue or Primo
- For some sources/databases there is no option provided for electronic transfer of records
 - Create records manually

Practical session 6

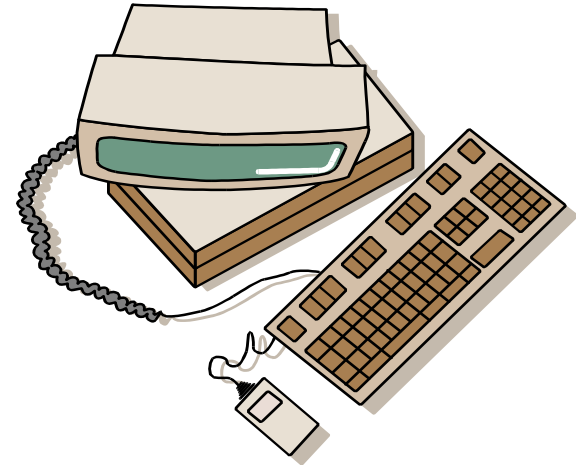
If using RefWorks:

- Got some records in a folder in RefWorks?
 - Got some records in a named folder?
 - No? Send 5-10 records into a folder called Test
 - Yes? Produce a simple bibliography in two different styles e.g. Harvard British Standard and Vancouver
- Got some full-text papers on your H-drive?
 - No? Download a full-text paper for test purposes
 - Yes? Attach the relevant paper to the matching record in RefWorks – see Library Guide *RefWorks – attaching a file to a reference*

If not using RefWorks:

- Get records into your preferred system, or keep manual information
- Download relevant full-text items to your H drive

[Ask for help](#) – that's what we're here for



A wide-angle photograph of a modern library interior. The space is characterized by a curved, white balcony with a glass railing and a wooden handrail. Below the balcony, there are several study tables with black chairs. The walls are lined with tall, white bookshelves filled with books. The ceiling is made of horizontal wooden slats, and the floor is a light-colored, polished material. A person is sitting on the balcony, looking out. The overall atmosphere is bright and modern.

Finishing off...

Journal articles and conference papers

Journal articles

- Specialised, detailed, specific
- Research level – generally written by individuals with postgrad qualifications
- Review journal articles – broad, overview, contain many references
- Generally go through a peer review process before being published

Conference papers

- Operational, practical slant
- Often written by practitioners rather than researchers
- Peer review process is much less common



Searching databases - results

- **Decide on relevance to your topic**
 - Results: skim and scan title, authors, content, date
 - Change sort order
 - Refine, limit or broaden your search – use database features and new keywords
- **Check on availability**
 - Use **Full Text** and **SFX** icons
 - Not everything is available electronically...
 - Not everything is held by us...
 - Is information in the abstract enough?
- **Download, read and use in support of your assignment**
 - Do not plagiarise – keep track of sources (they are the evidence for your argument) and always acknowledge your source

Access when off-campus

- We spend £3m on library resources
- To access our electronic books, journals and databases you must prove that you are a student from University of Aberdeen (= authentication)
- Recommendation: use Primo > Find databases to link out to databases
- Several authentication methods used by suppliers
 - Use **Shibboleth/Institution login** route if offered
 - Works at home and on-campus
 - Use **VDI (Virtual Desktop Infrastructure)** to make your personal machine look as if it is a classroom PC (with access to classroom software)
 - **Using the VDI is essential if you are off campus and want to access full-text in the OnePetro database**
 - Access to H: drive

See library guide and Learners' Toolkit for details

Learners' Toolkit

Tips, tools and techniques to make life at University easier.

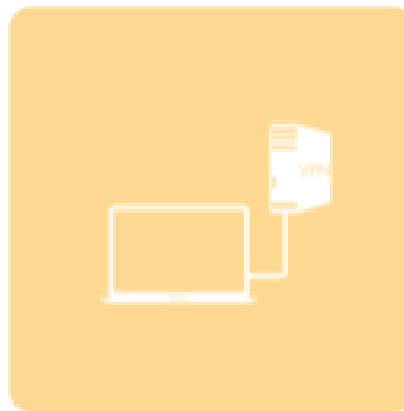
Made with students, for students.



The Learners' Toolkit

Digital information resource for students.

Learn



Remote Access

Off campus access to drives, software and electronic resources



Accessing electronic information

Ewan Grant, July 2017

QG DBS005 [<https://www.abdn.ac.uk/library/documents/guides/qgdb005.pdf>]

The Library at the University of Aberdeen provide resources in a variety of formats and many are available online. Most can be accessed by members of the University from any location via the Internet. This guide provides general guidance on accessing electronic resources (e-journals, e-books and e-databases) which the University pays for.

Accessing e-resources from university owned and managed computers

Computers in classrooms, libraries, offices and halls of residence have been set up by IT Services to access e-resources, so there is no need to reconfigure them.

Primo

Access: go to [Primo](#), our portal to e-resources, open the **Find Databases** link at the top of the screen, and select the database you require.

Journals: many of our individual journal titles can be found and accessed using the **A-Z eJournals** link in Primo (located at the top of every screen). Here, you can look up journals by subject category. Alternatively, you can type the title of a journal into the Simple Search box.

Individual e-books: carry out a regular search of Primo. Enter two or three significant words from the title together with the family name of the author, in any order, into the Simple Search box.

Click the **Link** provided in the results list to access and search a database or e-journal, or read an e-book. A login screen will be prompted.

Many of our electronic resources are accessed via a password controlled service called **Shibboleth**, which will link you through to the correct login screen whether you are working on or off campus.

Use **Google** to find and link to our e-resources. You may experience difficulty in access and be charged for full text material.

Accessing resources: detailed information is available in Learners' Toolkit and library guides

Reminder

Aims

- Identify high quality information for your dissertation
- Build confidence in your information skills

Objectives

- Apply your keywords (search terms)
- Find relevant journal articles and conference papers (using databases)
- Be aware of how to evaluate, sort and refine your results
- Use RefWorks to store information about what you are reading and produce a simple list of references



Help and advice

Library: Subject support

- Information Consultants & Information Adviser
- Subject & Enquiry staff (TSDRL floors 4-6, Medical and Taylor Libraries)
- Worksheets in our wiki (FinditFast!)
<http://finditfastlibraryworkshops.pbworks.com>



Access and IT:

- **MyIT** or Tel: 01224 27-3636 . Use phone for out of office hours (OOH) service (17.00-08.00 on weekdays and anytime at the weekend)
- Email: servicedesk@abdn.ac.uk
- In person: Edward Wright building (lunchtimes are very busy!!)



Library: Subject contacts

- Arts & Humanities
 - Ewan Grant – e.grant@abdn.ac.uk
- Business & Law
 - Janet MacKay – j.i.mackay@abdn.ac.uk
- Dentistry, Medicine & Medical Sciences
 - Mel Bickerton – m.bickerton@abdn.ac.uk
- Education & Social Science
 - Claire Molloy - c.a.l.molloy@abdn.ac.uk
- Engineering, Life & Physical Sciences
 - Susan McCourt – s.mccourt@abdn.ac.uk
- General
 - Eleni Borompoka – eleni.boro@abdn.ac.uk

<https://www.abdn.ac.uk/library/support/contacts-106.php#panel162>



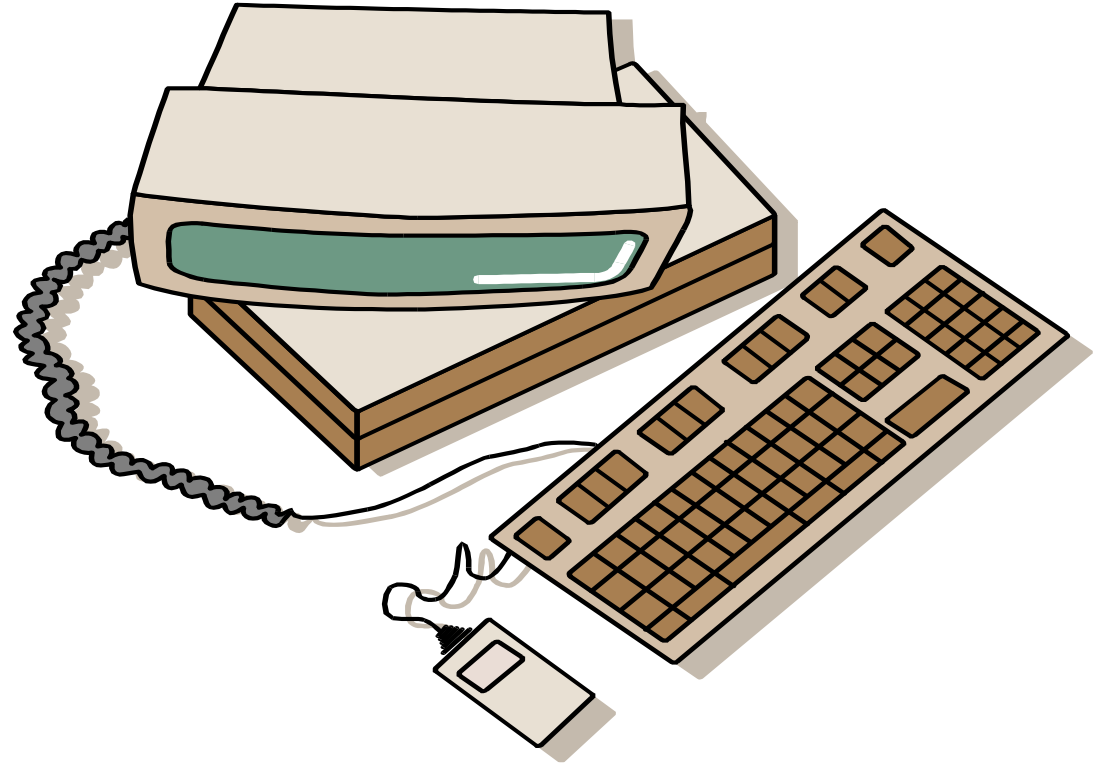
Other workshops in this programme

- Information Skills Refresher 1: Getting started with your dissertation research
- Information Skills Refresher 2: Going further with your dissertation research
- Information Skills Refresher 3: Managing your dissertation research (RefWorks – limitations for footnote styles)
- Word: Working with long documents
- Writing a Literature Review
- Writing your Dissertation/Project: Spelling, Paragraph Structure and Constructing an Argument
- LaTeX for PGT students



Check <https://www.abdn.ac.uk/coursebooking> for details

Any questions?



Thank you

Please complete the evaluation form

Refresher Part 2

Eleni, Ewan, Janet & Susan

If you are attending other library workshops this week – please bring today's handouts with you



*Transforming the world
with greater knowledge
and learning*